

MONTHLY COUNCIL MEETING

CONFERENCE ROOM VILLAGE HALL 7227 HURON AVE., LEXINGTON, MI

AGENDA

DATE OF MEETING: MONDAY, FEBRUARY 26, 2018
TYPE OF MEETING: REGULAR MONTHLY COUNCIL MEETING
TIME OF MEETING: 7:00 P.M.

PLEDGE OF ALLEGIANCE

CALL TO ORDER / REGULAR MONTHLY COUNCIL MEETING

ROLL CALL BY CLERK

PUBLIC COMMENT

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

CONSENT AGENDA Pages 1-22

All items marked with an asterisk (*) are considered routine by the Council and will be enacted on by one motion. No separate discussion will occur unless a Council member or citizen request such discussion, in which event the item(s) will be removed from the consent agenda and considered in the normal sequence of business

- * MINUTES –Council Regular Meeting January 22, 2018, Committee of the Whole, Special Council Meeting February 5, and February 13, 2018
- * INVOICE – KELLY LAW FIRM - \$ 1506.00
- * FINANCIAL REPORTS AND CHECK REGISTER CHECK - \$146,057.73 CHECK NUMBERS 32609-32704

BUSINESS: Pages 23-41

- A. KELLY LAW FIRM – Motion to approve the payment of \$99 from previous balance, statement 48176 dated 9/1/2017.
- B. RESOLUTION 2018-03 Auditor Agreement – Motion to approve Resolution 2018-03 Auditor Agreement, Stewart Beauvais & Whipple.
- C. RESOLUTION 2018-04 Attorney Agreement – Motion to approve Resolution 2018-04 Attorney Agreement, Kelly Law Firm.
- D. RESOLUTION 2018-05 STREET ADMINISTRATOR – Motion to approve Resolution 2018-05 naming Jerry Scott as Street Administrator.
- E. BUDGET AMENDMENTS – Motion to approve the amendments to the budget to

- allow Treasurer McCoy to create General Ledger numbers for the CBDG Cadillac Grant and MDEC Grant.
- F. STENCEL PROPERTY LEASE RENEWAL - Motion to terminate lease, effective immediately.
 - G. BACK UP CONTROLS CONNECTION –Motion to approve adding a secondary fiber optic connection from Agri Value at a cost not to exceed \$7500.
 - H. WATER DEPARTMENT PICK UP TRUCK AND EXPLORER PURCHASE –
 - 1. Motion to approve the purchase of a 2018 Dodge Ram at a cost not to exceed \$27,500
 - 2. Motion to approve the purchase of a 2018 Ford Explorer at a cost not to exceed \$31,735.
 - I. PARK AND RECREATION REQUEST FOR FUNDS
 - 1. Motion to approve request of \$500 for the Civil War Encampment
 - 2. Motion to approve request for \$450 for the Antique Boat Show
 - J. MHP CLUBHOUSE DOOR REPLACEMENT – Motion to accept bid from Brown Builders at a cost not to exceed \$4045.

MINUTES/MONTHLY SCHEDULE: Pages 42-59

DDA

PARKS AND RECREATION

MHP ADVISORY BOARD

PERSONNEL

DDA FINANCIAL REPORTS

MARCH 2018 MONTHLY MEETING SCHEDULE

CORRESPONDENCE

PUBLIC COMMENT

COUNCIL PERSON COMMENTS

ADJOURNMENT

The Village of Lexington Common Council held a Regular Meeting Wednesday, January 24, 2018 in the Council Chambers at the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.

Regular Council Meeting Called to order at 7:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk, Beth Grohman

Present: Ehardt, Muoio, Adams, Fulton, Schultz, Kaatz

Absent: Beardslee

Others present: Grohman , Heiden, Mike Engles and 8 citizens

Public comment:

None offered

APPROVAL OF THE AGENDA – Motion by Schultz, seconded by Adams, to approve the agenda as Amended, adding item E. Precision System Upgrade.

All Ayes

Motion carried

APPROVAL OF THE CONSENT AGENDA – Motion by Muoio, seconded by Adams, to approve the consent agenda as presented.

Roll Call

Ayes- Muoio, Adams, Ehardt, Fulton, Schultz, Kaatz

Nays- None

Motion carried

BUSINESS

A. WATER RATES –Michigan Rural Water Association Presentation – Mike Engles – Engles reported the loss of revenue due decline in sales. 2013-2017 Invoiced water dropped from 49,734,000 to 41,919,906, which comes to \$65,219 in lost revenue. Engles also reported a community water supply that serves more than 1000 people, shall implement an asset management plan beginning January 1, 2018. Rates have not increased in 8 years. Engles recommends a water usage increase of \$.93 per thousand gallons, and sewer rate increase of \$.67 for the next two years. These amounts include a 3% cost of living rate. Over the next two years the increases could cover the cost of rising expenditures. Motion by Kaatz, seconded by Ehardt to approve the water and sewer rate increase as presented over a two year period.

Roll Call

Ayes – Kaatz, Ehardt, Muoio, Adams, Fulton, Schultz

Nays- None

Motion carried

B. COMMUNITY MEETING/RRC – Fulton confirmed the meeting will take place Friday February 9, 2018 at the Village Music Theater from 7p.m.-9p.m.

C. STENCIL PROPERTY LEASE RENEWAL – Kaatz reported the lease for the Stencil property is up for renewal and Peggy Stencil has requested changes to the lease. Changes will be presented at the February Committee of the Whole.

D. SPECIAL STUDY SESSION – Kaatz requested a special study session to review the RFPs for Auditor and Attorney. Members recommended reviews at the February Committee of the Whole. Meeting time to change to 6:30 p.m.

E. PRECISION SYSTEM UPGRADE QUOTE – Kaatz presented a quote from Precision to upgrade Administrative Assistant computer, hard drive failing. Cost of replacement \$1022, repair and clone hard drive cost is \$416. Kaatz recommend purchasing the new computer. Kaatz also presented quotes for a firewall, antivirus and server upgrade. Total cost \$6206. Kaatz to obtain two more quotes. Motion by Schultz,

seconded by Adams, to approve the purchase at a cost not to exceed \$6300, and two more quotes to be obtained.

Discussion

Roll Call

Ayes – Schultz, Adams, Ehardt, Muoio, Fulton, Kaatz

Nays- None

Motion carried

CORRESPONDENCE –

PUBLIC COMMENT –

Grohman reminded Council members about the upcoming MML Village Law Charter Workshop that will be hosted by MML and Village at the Community Center and registration is required. Fee of \$95 per person. Council members agreed fees to be paid from the Council Training Fund.

COUNCIL PERSONS COMMENTS

Kaatz – Update on the Parks and Rec Fund charges for DPW overtime wages for special events. Treasurer, DPW and Parks and Rec chair to meet to discuss charges and who should be responsible DDA/LBA.

Schultz – Comments regarding the relocation of the DDA Welcome Center and opposed to the Welcome Center in the Village Hall.

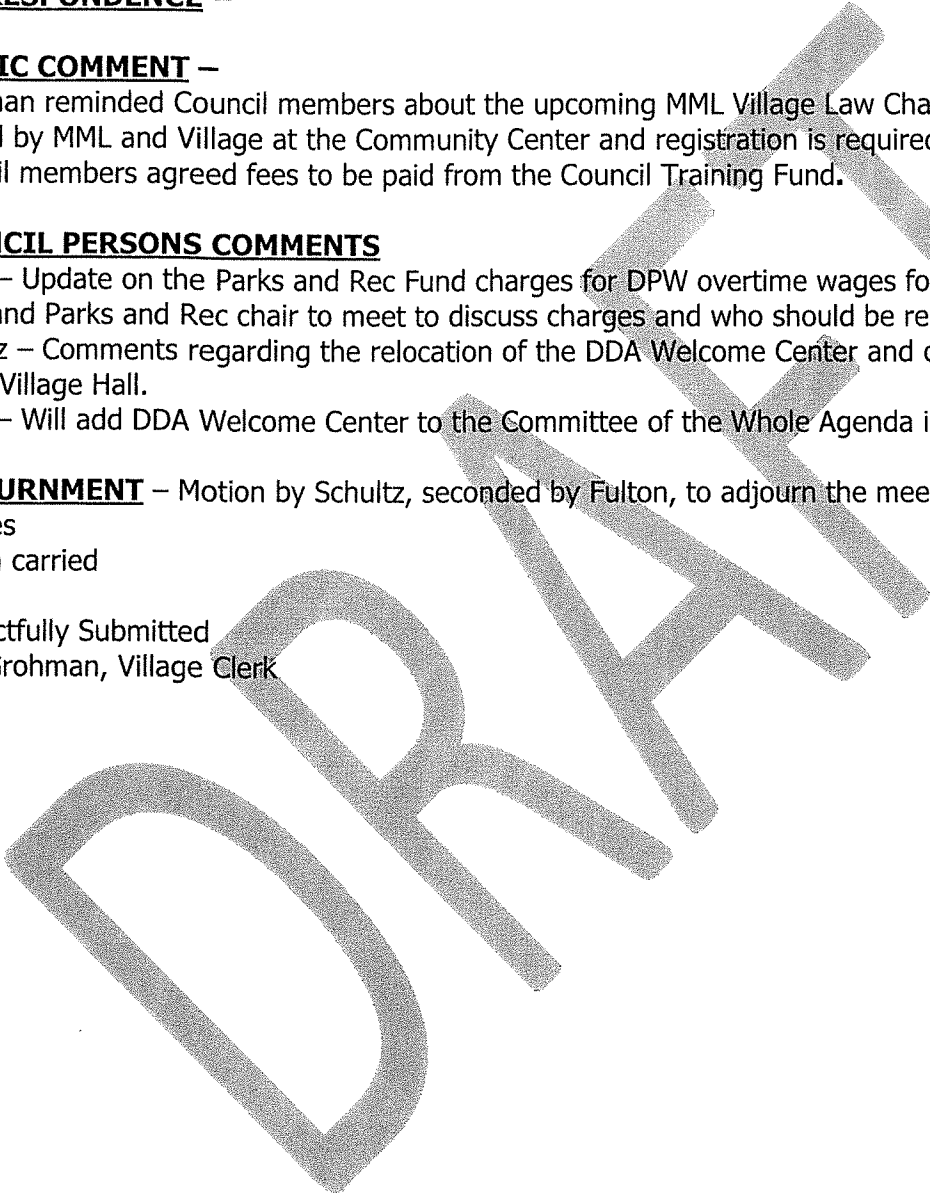
Kaatz – Will add DDA Welcome Center to the Committee of the Whole Agenda in February for more discussion.

ADJOURNMENT – Motion by Schultz, seconded by Fulton, to adjourn the meeting 8:20 p.m.

All Ayes

Motion carried

Respectfully Submitted
Beth Grohman, Village Clerk



The Village of Lexington Council held a Committee of the Whole Meeting Tuesday, February 13, 2018 in the council chambers of the Village Hall, 7227 Huron Avenue, Lexington, MI 48450.

Committee of the Whole Meeting Called to order at 7:00 p.m. by President Kaatz

Roll call taken by Clerk, Beth Grohman.

Present: Ehardt, Muoio, Beardsee, Adams, Fulton, Schultz, Kaatz

Absent: None

Others present: Beth Grohman, Heiden, Scott, Bender, Owen, Vicki Scott and 11 citizens

Public comment: None

APPROVAL OF THE AGENDA –Motion by Schultz, seconded by Beardslee, to approve the agenda as presented.

All Ayes

Motion carried

BUSINESS

ADMINISTRATION

A. INVOICE – KELLY LAW FIRM - Moved to consent agenda for approval.

B. RESOLUTION 2018-02 – Tabled until March Committee of the Whole Meeting.

C. RFP FOR AUDITOR/ATTORNEY – Discussion on bids received for Attorney and Auditor. Two bids were received for Attorney, one which was Kelly Law Firm, Janal Mossett, our current attorney. Recommendation to retain our current attorney. Ehardt recommended a resolution for the consent agenda. Six bids received for Auditor, one which included our current auditing firm, Stewart Beauvais and Whipple. Stewart Beauvais and Whipple offered the best quote, giving a quote for a five year contract. Recommendation to retain our current auditing firm. Ehardt recommended a resolution for the consent agenda.

D. STENCEL PROPERTY PARKING LOT LEASE RENEWAL – Lessee requested an increase of \$4889 in the rent, (amount of property taxes) due the use of adjoining property parking area. Kaatz stated due to renovations of the parking lot by lessee, six spaces were eliminated and that the Village cannot pay taxes on a private owned business parking lot. Muoio recommended this issue be passed on to the DDA. Recommendation to terminate lease. Moved to Council agenda.

E. COMMUNITY CENTER UPDATE – Fulton reported on proposal to construct an office area in the conference chambers, cost \$50,000 plus. Ehardt recommended the renter put up the money for improvements and apply towards the rent. Discussion on possible sale of the property and obtaining an appraisal. Last appraisal was done approximately four years back. Grohman to email members a copy of the last appraisal. More discussion at March Committee of the Whole Meeting.

F. COMPUTER SYSTEM UPDATE – Kaatz still waiting on quotes. Front desk computer replacement will include a monitor, current monitor not compatible with new computer.

G. BACK UP CONTROLS CONNECTION – Moved to consent agenda to approve the installation of fiber optic at a cost not to exceed \$7500.

H. WATER DEPARTMENT PICK UP TRUCK/FORD EXPLORER – Heiden/ Bender requested approval to purchase 2018 Dodge Ram and 2018 Ford Explorer for the Water Department. Both vehicles will be used for a number of years and then passed along to the DPW and Police Department at a discounted rate after depreciation. Recommendation to move to Council agenda to approve the purchase of 2018 Dodge Ram and 2018 Ford Explorer.

I. PARKS AND RECREATION REQUEST FOR FUNDS – Request for \$500 for Civil War Encampment and \$450 for Antique Boat Show. Recommendation to move to Council agenda for approval.

J. MHP CLUBHOUSE DOOR REPLACEMENT BIDS – MHP Manager Owen received three bids, Brown Builders lowest bid for doors with painting. Recommendation to move to Council agenda for approval.

K. MHP WATER REATE INCREASE – Water rate increase will passed along to MHP residents in July after current rates are adjusted.

FINANCIAL REPORTS – Moved to consent agenda for approval

Reports –

Treasurer Report – Ehardt and Kaatz to work with department heads on budget. Budget amendments needed. Ehardt recommended a Budget Amendments to be placed on the Council agenda for the two grant accounts. Outstanding \$99 owed to Kelly Law Firm to be placed on the Council agenda for approval. Kaatz reported a deal with Easton Telecom has be made which will cut the bill approximately in half, credited Treasurer McCoy for working getting the bill lowered.

President Report – Kaatz thanked the office staff for extra work that is being done, Vicki Scott, Jan Owen, Beth Grohman and Shelly McCoy. Also thanked Heiden and the water department for extra time they have been putting in with the water breaks. Also reported that Heiden and Bender will be attending Management and Technical Conference in Mt. Pleasant and participating in a state competition for best tasting. McCoy and V. Scott will be attending a payroll conference in April. Muoio requested that water testing services be added to the website.

CORRESPONDENCE –

Michigan Economic Development Corporation
Bill Bereklla – Thank you note

PUBLIC COMMENT –

Will Morris – Cove Court – Commented on possible contractor for Community Center improvements and CMH cite locations, should the Community not be available

COUNCIL PERSON COMMENTS –

Fulton – RRC Community Meeting will be rescheduled.
Muoio – Commented on the new coffee shop

ADJOURNMENT – Motion by Adams, seconded by Schultz, to adjourn the meeting 7:56 p.m.

p.m.
All Ayes
Motion carried

The Village of Lexington Common Council held a Special Council Meeting Tuesday, February 5, 2018 in the Council Chambers at the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.

Special Council Meeting Called to order at 6:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk, Beth Grohman

Present: Ehardt, Muoio, Beardslee, Adams, Fulton, Schultz, Kaatz

Absent: None

Others present: Grohman and two citizens

Public comment: None Offered

BUSINESS

1. RESOLUTION 2018-01 WATER RATE SCHEDULE - Motion by Ehardt, seconded by Schultz to approve Resolution 2018-01 Water Rate Increase Schedule as presented.

Discussion-

Amendment to schedule and mhp water rates. MHP water rates to be discussed at the Committee of the Whole Meeting.

Ehardt amends motion to approve with changes, supported by Schultz

Roll Call

Ayes- Ehardt, Schultz, Muoio, Adams, Fulton, Kaatz

Nays – Beardslee

Motion carried

CORRESPONDENCE – None offered

PUBLIC COMMENT –

COUNCILPERSON COMMENTS: -

Fulton apologized for missing the MML workshop and reported he has signed up to attend a Planning workshop.

ADJOURNMENT – Motion by Adams, seconded by Fulton, to adjourn the meeting at 6:10 p.m.

All Ayes

Motion carried

Respectfully Submitted
Beth Grohman, Village Clerk

The Village of Lexington Common Council held a Special Council Meeting Tuesday, February 13, 2018 in the Council Chambers at the Village Hall at 7227 Huron Avenue, Lexington, MI 48450.

Special Council Meeting Called to order at 6:00 p.m. by President Kristen Kaatz

Pledge of Allegiance led by President Kristen Kaatz

Roll call taken by Clerk, Beth Grohman

Present: Ehardt, Muoio, Beardslee, Adams, Fulton, Schultz, Kaatz

Absent: None

Others present: Grohman and two citizens

Public comment: None Offered

BUSINESS

1. RESOLUTION 2018-01 WATER RATE SCHEDULE - Motion by Ehardt, seconded by Schultz to approve Resolution 2018-01 Water Rate Increase Schedule as presented.

Discussion-

Amendment to schedule and mhp water rates. MHP water rates to be discussed at the Committee of the Whole Meeting.

Ehardt amends motion to approve with changes, supported by Schultz

Roll Call

Ayes- Ehardt, Schultz, Muoio, Adams, Fulton, Kaatz

Nays – Beardslee

Motion carried

CORRESPONDENCE – None offered

PUBLIC COMMENT –

COUNCILPERSON COMMENTS: -

Fulton apologized for missing the MML workshop and reported he has signed up to attend a Planning workshop.

ADJOURNMENT – Motion by Adams, seconded by Fulton, to adjourn the meeting at 6:10 p.m.

All Ayes

Motion carried

Respectfully Submitted

Beth Grohman, Village Clerk

KELLY LAW FIRM

KELLY WHIPPLE ZICK KEYES ADAIR & MOSSETT, PLLC

Since 1889

FEB 05 2018

February 01, 2018

Invoice #49179

Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

In Reference Local Government Matters
To:

Professional Services

		<u>Hours</u>	<u>Amount</u>
12/26/2017	DAK Review email and proposed Escrow Order; meeting with Ms. Mossett to discuss proposed revisions.	1.00	
1/2/2018	JLM Review Answer to Complaint in the [REDACTED] matter; Prepare letter to Ms. B. Grohman with copy of same.	0.50	
1/8/2018	JLM Regarding [REDACTED] matter, review letter from Mr. D. Brownell and Defendant's Pre-Trial Statement; review Scheduling Conference Order, Notice of Mediation, Notice of Final Settlement Conference and Notice of Trial, prepare letter to Ms. B. Grohman with copy of same.	0.90	
1/10/2018	JLM Telephone conference with Ms. K. Kaatz regarding recent legal opinion regarding pay for Village Manager and Cadillac House LLC fund disbursement.	0.70	
1/11/2018	JLM Conference with Ms. M. Kelly regarding Village Manager salary issue..	0.30	
1/12/2018	MRK Meeting and review of legal opinions regarding Village Manager salary issue	1.00	

627 FORT STREET • PORT HURON, MI 48060-3904

810 987-4111 • FAX 810 987-8763 • EMAIL info@porthuronlaw.com • WEBSITE www.porthuronlaw.com

KELLY LAW FIRM

KELLY WHIPPLE ZICK KEYES ADAIR & MOSSETT, PLLC

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Village of Lexington

Page 2

			<u>Hours</u>	<u>Amount</u>
1/15/2018	JLM	Review and revise Draft Short-Term Rental Ordinance; email Ms. B. Grohman regarding same.	1.00	
	JLM	Review statutory law regarding demand for possession for failure to pay rent in mobile home park; email Ms. B. Grohman regarding eviction eviction.	0.50	
1/16/2018	JLM	Telephone conference with Ms. B. Grohman regarding eviction matter and eviction eviction; telephone conference with Ms. K. Kaatz regarding eviction matter.	0.50	
1/17/2018	JLM	Review revisions to sidewalk cafe ordinance; email Ms. B. Grohman regarding same.	0.40	
1/22/2018	JLM	Regarding eviction matter, research case law and statutory law in preparation of mediation summary; prepare mediation summary, letter to The Resolution Center, copy to Defendant's counsel.	1.40	
	JLM	Conference with Ms. M. Kelly regarding her review of Village Manager salary opinion.	0.30	
1/25/2018	JLM	Telephone conferences with Mr. N. Vesprini; telephone conference with Ms. K. Kaatz; email Mr. Vesprini regarding eviction .	0.70	
1/26/2018	JLM	Email Ms. K. Kaatz regarding Cadillac House; telephone conference with Ms. K. Kaatz.	0.50	
	JLM	Regarding eviction matter, email Ms. B. Grohman.	0.20	
1/30/2018	JLM	Regarding eviction matter, review and revise proposed Settlement Agreement and Release of All Claims.	0.50	

KELLY LAW FIRM

KELLY WHIPPLE ZICK KEYES ADAIR & MOSSETT, PLLC

Since 1889

Village of Lexington

Page 3

	<u>Hours</u>	<u>Amount</u>
For professional services rendered	10.40	\$1,456.00
Additional Charges :		
1/22/2018 The Resolution Center - Resolution Mediation Fee.		50.00
Total costs		<u>\$50.00</u>
Total amount of this bill		<u>\$1,506.00</u>
Previous balance		\$2,465.00
1/8/2018 Payment. Check No. 32718		(\$504.00)
1/29/2018 Payment. Check No. 32778		(\$1,862.00)
Total payments and adjustments		<u>(\$2,366.00)</u>
Balance due		<u><u>\$1,605.00</u></u>

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
David A. Keyes	1.00	140.00	\$140.00
Janal L. Mossett	8.40	140.00	\$1,176.00
Mary R. Kelly	1.00	140.00	\$140.00

Check Date	Check	Vendor Name	Description	Amount
Bank GBA				
01/05/2018	32705	5 STAR HEATING, COOLING & RHEATER IS NOT REPAIRABLE DPW		294.00
01/05/2018	32706	ADAMS SERVICE	KEROSENE DPW HEATER	10.00
01/05/2018	32707	AQUATIC NUISANCE PLANT CONT PHRGMITES CONTROL		395.00
01/05/2018	32708	AT&T	SEWER ALARM AT MHP	49.73
			SEWER ALARM @ WAHSINGTON	74.98
				<u>124.71</u>
01/05/2018	32709	BARBARA SCHULTZ	MTGS OCT-DEC 2017	270.00
01/05/2018	32710	BCBS OF MICHIGAN	1-15-18 THRU 2-14-18 HEALTH	788.20
01/05/2018	32711	CROSWELL TIRE CENTER	TIRE MOUNTING EXPLORER	52.00
01/05/2018	32712	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLY LFD	309.43
			NALOXONE KIT	130.48
				<u>439.91</u>
01/05/2018	32713	FIRST BANKCARD	XMAS DECO. PIZZA FOR STUDENTS	144.25
01/05/2018	32714	FRANZEL AUTO REPAIR INC.	OIL CHANGE CHARGER LPD	27.54
01/05/2018	32715	GUARDIAN ALARM	ALARM MONITORING AND MAINTENANCE	117.00
01/05/2018	32716	HACH COMPANY	WTP WATER &SEWER TESTING SUPP:	1,429.53
			WTP /SEWER TESTING	220.08
				<u>1,649.61</u>
01/05/2018	32717	HAGER CONSULTING	DRAW #3 CDBG CADILLAC PROJECT	2,530.00
01/05/2018	32718	KELLY WHIPPLE ZICK & KEYES	LEGAL FEES NOV 2017	504.00
01/05/2018	32719	KRISTEN KAAZT	COUNCIL MTGS OCT-DEC 2017	540.00
01/05/2018	32720	LISA ADAMS	MTGS OCT-DEC 2017	270.00
01/05/2018	32721	MICHAEL FULTON	MTGS OCT-DEC 2017	270.00
01/05/2018	32722	MICHIGAN PETROLEUM TECHNOLOGY	FUEL TANK FILL UPS	1,831.15
01/05/2018	32723	OHLIN SALES INC.	AA BATTERIES FIRE DEPARTMENT	54.87
01/05/2018	32724	PETER MUOIO	OCT-DEC 17 MTGS	270.00
01/05/2018	32725	PITNEY BOWES PURCHASE POWER	POSTAGE REFILL	500.00
01/05/2018	32726	SCOTT BEARDSLEE	OCT-DEC17 COUNCIL MTGS	330.00
01/05/2018	32727	SEMCO ENERGY GAS COMPANY	HEAT GAS MULTI FUNDS	1,889.12
01/05/2018	32728	SPICER GROUP	NPDES MS4 COMPLIANCE	288.00
01/05/2018	32729	STATE OF MI. MIDEAL	MIDEAL 746 MEMEBERSHIP	180.00
01/05/2018	32730	THE FIRE DEPOT	12 5GAL FIRE CAP	1,584.00
01/05/2018	32731	VIEW NEWSPAPER	CC RENTAL PUBLIC HEARING PARK:	113.36
01/05/2018	32732	WILLIAM EHARDT	MTGS OCT-DEC 17	135.00
01/12/2018	32733	ADAMS SERVICE	KEROSENE FOR HEAT @ DPW	100.00
01/12/2018	32734	ADVANCED ANALYTICAL SOLUTIONS	ANNUAL LAB Q.A. & Q.C. SAMPLE:	756.00
01/12/2018	32735	APPARATUS	PUMP TEST LFD 701 704 705	480.00

Check Date	Check	Vendor Name	Description	Amount
01/12/2018	32736	CROSWELL MOTOR PARTS INC.	STREET AND FIRE SUPPLY	312.69
01/12/2018	32737	DIAMOND BOAT WORKS LLC	REFINISH PARK BENCHES	150.00
01/12/2018	32738	DTE ENERGY	MHP CLUBHOUSE	88.78
01/12/2018	32739	DTE ENERGY -	CHRISTMAS LIGHTS & ORNAMENTAL	4,697.22
01/12/2018	32740	EHARDT'S PHARMACY	BATTERIES	6.54
01/12/2018	32741	ELIZABETH GROHMAN	SMALL CLAIMS	28.34
01/12/2018	32742	EMTERRA ENVIRONMENTAL USA	CRUBBISH P/U	9,183.52
			FUEL REFUND	(619.03)
				<u>8,564.49</u>
01/12/2018	32743	HAGER CONSULTING	DRAW #4 CDBG CADILLAC PROJECT	2,070.00
01/12/2018	32744	L.D. DOCSA ASSOCIATES, INC.	CHLORINATOR EQUIPMENT	9,113.00
01/12/2018	32745	LAKESIDE BUILDING SUPPLIES	SUPPLY STREETS DPW, MHP P&R	95.53
01/12/2018	32746	LEXINGTON FIRE DEPARTMENT	REIMBURSE HELMET DECALS	56.00
01/12/2018	32747	MAMC	MASTER ACADEMY/ BASIC INSTITUTE	1,050.00
01/12/2018	32748	PITNEY BOWES GLOBAL	LEASE OF POSTAGE MACHINE	384.57
01/12/2018	32749	ROGER BERRO	SERVE PAPERS LFD	28.00
01/12/2018	32750	SANILAC OIL AND TIRE INC.	BULK OIL FOR EQUIPMENT	429.60
01/12/2018	32751	SCOTTY'S POTTY'S	DEC PORTA POTTY RENTAL	85.00
01/12/2018	32752	SELF SERVE LUMBER & HOME	CEPLUMBING SUPPLY	6.93
01/12/2018	32753	THE HARTFORD LIFE INSURANCE	JAN 18 LIFE INS.	371.50
01/12/2018	32754	THUMB CELLULAR	CELL PHONES	255.90
01/12/2018	32755	THUMB POLY	SKATE RINK LINER	360.00
01/12/2018	32756	TIME EMERGENCY EQUIPMENT	BOOKS FOR FIRE SCHOOL	205.59
01/12/2018	32757	TIREMAN	TIRES FOR EXPLORER	268.70
01/12/2018	32758	VANS FABRICATIONS INC.	RETRO SNOW BUCKET	550.00
01/12/2018	32759	VIEW NEWSPAPER	ADVERTISING MHP	495.00
01/12/2018	32760	WESTBROOK HARDWARE	SUPPLY	22.96
01/25/2018	32761	ADAMS SERVICE	DPW KEROSENE	20.00
01/25/2018	32762	AGRI-VALLEY SERVICE	MHP INTERNET	52.95
			WTP INTERNET	52.95
				<u>105.90</u>
01/25/2018	32763	ALLEGRA PRINT & IMAGING	ORDINANCE VIOLATION NOTICE LPD	221.52
01/25/2018	32764	AT&T	SEWER PUMP STATION	75.04
			MHP PUMP STATION	49.79
				<u>124.83</u>
01/25/2018	32765	BCBS OF MICHIGAN	ADMIN FEB 18 HEALTH	788.20
01/25/2018	32766	BLUE CROSS BLUE SHIELD OF	M FEB 2018 JANISCH HEALTH CARE	209.50
01/25/2018	32767	BLUE CROSS BLUE SHIELD OF	M FEB 18 NEWTON HEALTH	312.50
01/25/2018	32768	BRADYS BUSINESS SYSTEM	COPY MACHINE FEB 18	330.00
01/25/2018	32769	CHEMICAL BANK	CEMETERY EX FEB 18	1,963.06

Check Date	Check	Vendor Name	Description	Amount
01/25/2018	32770	DTE ENERGY	MULTI FUNDS	9,180.68
01/25/2018	32771	EASTON TELECOM	PHONE LINES	1,177.19
01/25/2018	32772	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLY LFD	316.07
01/25/2018	32773	FRANZEL AUTO REPAIR INC.	DUMP TRUCK RADIATOR REPAIR	1,123.60
01/25/2018	32774	GRAFF CHEVROLET BUICK OLDS	REPAIRS TO POLICE CAR	1,304.70
01/25/2018	32775	JILL DOMINGO	1/2 ROOM FOR MASTER ACADEMY C:	146.49
01/25/2018	32776	JUDITH VANDEWARKER	MHP METG DEC 17 & JAN 18	70.00
01/25/2018	32777	JZ INTERNET	ANNUAL WEB HOSTING 2018	100.00
01/25/2018	32778	KELLY WHIPPLE ZICK & KEYES	LEGAL DEC 17	1,862.00
01/25/2018	32779	MICHIGAN CAT	8267867 REPAIR PARTS FOR BACKI	167.36
01/25/2018	32780	MICHIGAN PETROLEUM TECHNOLO	FUEL TANKS	2,132.17
01/25/2018	32781	MICHIGAN PIPE & VALVE	WATER METER COUPLINGS	66.00
01/25/2018	32782	OHLIN SALES INC.	BATTERIES AA FIRE	105.10
			BATTERIES KENWOOD FIRE	193.45
				<u>298.55</u>
01/25/2018	32783	OPERATING ENG. HEALTH CARE	RETIRED UNION HEALTH FEB 2018	3,310.00
01/25/2018	32784	OPERATING ENGINEERS FRINGE	FEB 2018 UNION HEALTH	4,054.40
01/25/2018	32785	OPERATING ENGINEERS LOCAL 3	APRIL 2018 UNION HEALTH	9,122.40
01/25/2018	32786	PRECISION COMPUTER SOLUTION	REPAIR ISSUES ON UB COMPUTER I	360.00
01/25/2018	32787	SANILAC COUNTY CLERK ASSOC.	CLERK DUES 2018	10.00
01/25/2018	32788	SHINE ON CLEANING LLC	JAN 2018	1,210.40
01/25/2018	32789	SIR SPEEDY	BLUEPRINTS GREENBUSH	45.50
01/25/2018	32790	SOUTH PARK WELDING SUPPLIES	OXYGEN FIRE	105.92
01/25/2018	32791	STRATEGIC ARMORY CORPS LLC	LONG GUNS	1,330.00
01/25/2018	32792	TATE BONGARD	MILEAGE FIRE TRAINNING	139.10
01/25/2018	32793	VILLAGE OF LEXINGTON	UTILITY BILL	7,478.33
				<u>95,820.43</u>
				<u>0.00</u>
				<u>95,820.43</u>

GBA TOTALS:

Total of 89 Checks:

Less 0 Void Checks:

Total of 89 Disbursements:

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH-CHECKING TALMER	335,516.57
101-000-001.800	INVESTMENT-CADRE	59,084.70
101-000-004.000	PETTY CASH	200.00
101-000-015.000	ACCOUNTS RECEIVABLE	(191.00)
101-000-015.150	A/R UNCOLLECTED RESCUE RUN	17,910.46
101-000-015.225	PREPAMENTS	(338.23)
101-000-015.300	A/R UNBILLED UTILITIES	9,122.68
101-000-015.600	A/R RUBBISH	910.03
101-000-084.494	DUE FROM DOWNTOWN DEVELOPMENT	1,200.00
101-000-084.830	DUE FROM LEX TOWNSHIP	4,297.64
101-000-123.000	PREPAID EXPENSES	45,493.53
Total Assets		473,206.38
*** Liabilities ***		
101-000-202.000	ACCOUNTS PAYABLE	1,918.41
101-000-204.000	SOCIAL SECURITY/M/C HELD	(1,789.28)
101-000-204.100	FEDERAL WITHHOLDING TAX HELD	(990.83)
101-000-204.301	HEALTH INSURANCE BUY-OUT	437.67
101-000-204.600	EQUITABLE - EMPLOYEE CONTRIBU	295.44
101-000-204.890	AFLAC INSURANCE-EMPLOYEE CONT	142.64
101-000-204.952	CHILD SUPPORT	(23.10)
101-000-204.955	MISC PASSTHROUGH	0.02
101-000-205.100	EMPLOYEE CONTR TO PENSION 4 1	(0.06)
101-000-205.200	UNITED WAY-EMPLOYEE CONTRIBUT	15.00
101-000-208.800	UNION DUES	332.96
101-000-220.100	DEFERRED REVENUE	12,750.00
Total Liabilities		13,088.87
*** Fund Balance ***		
101-000-390.000	FUND BALANCE ACCOUNT	230,264.66
101-000-391.000	RESERVED FUND BALANCE PARKS	7,951.82
101-000-391.100	RESERVED FUND BALANCE-FIRE DE	768.35
101-000-391.200	RESERVED FUND BALANCE-METRO	3,845.14
Total Fund Balance		242,829.97
Beginning Fund Balance		242,829.97
Net of Revenues VS Expenditures		217,287.54
Fund Balance Adjustments		0.00
Ending Fund Balance		460,117.51
Total Liabilities And Fund Balance		473,206.38

Fund 202 MAJOR STREET FUND

GL Number	Description	Balance
*** Assets ***		
202-000-001.000	CASH-CHECKING TALMER	108,271.35
202-000-123.000	PREPAID EXPENSES	736.94
Total Assets		109,008.29
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
202-000-390.000	FUND BALANCE ACCOUNT	110,228.88
Total Fund Balance		110,228.88
Beginning Fund Balance		110,228.88
Net of Revenues VS Expenditures		(1,220.59)
Ending Fund Balance		109,008.29
Total Liabilities And Fund Balance		109,008.29

Fund 203 LOCAL STREET FUND

GL Number	Description	Balance
*** Assets ***		
203-000-001.000	CASH-CHECKING TALMER	221,543.85
203-000-123.000	PREPAID EXPENSES	1,316.00
Total Assets		222,859.85
*** Liabilities ***		
203-000-202.000	ACCOUNTS PAYABLE	(8.00)
Total Liabilities		(8.00)
*** Fund Balance ***		
203-000-390.000	FUND BALANCE ACCOUNT	241,262.28
Total Fund Balance		241,262.28
Beginning Fund Balance		241,262.28
Net of Revenues VS Expenditures		(18,394.43)
Ending Fund Balance		222,867.85
Total Liabilities And Fund Balance		222,859.85

Fund 204 MUNICIPAL STREETS

GL Number	Description	Balance
*** Assets ***		
204-000-001.000	CASH-CHECKING TALMER	516,358.62
204-000-123.100	PREPAID FUEL FOR TANKS	399.87
Total Assets		516,758.49
*** Liabilities ***		
204-000-202.000	ACCOUNTS PAYABLE	(1.02)
Total Liabilities		(1.02)
*** Fund Balance ***		
204-000-390.000	Fund Balance	353,047.51
Total Fund Balance		353,047.51
Beginning Fund Balance		353,047.51
Net of Revenues VS Expenditures		163,712.00
Ending Fund Balance		516,759.51
Total Liabilities And Fund Balance		516,758.49

Fund 205 COUNTY ROADS

GL Number	Description	Balance
*** Assets ***		
205-000-001.000	CASH-CHECKING TALMER	183,138.96
Total Assets		183,138.96
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
205-000-390.000	FUND BALANCE ACCOUNT	191,113.78
Total Fund Balance		191,113.78
Beginning Fund Balance		191,113.78
Net of Revenues VS Expenditures		(7,974.82)
Ending Fund Balance		183,138.96
Total Liabilities And Fund Balance		183,138.96

Fund 209 CEMETERY FUND

GL Number	Description	Balance
*** Assets ***		
209-000-001.000	CASH-CHECKING TALMER	21,393.83
209-000-001.800	INVESTMENT-CADRE	27,160.83
209-000-015.200	A/R MISC.	1,742.00
209-000-123.000	PREPAID EXPENSES	1,222.49
Total Assets		51,519.15
*** Liabilities ***		
Total Liabilities		0.00
*** Fund Balance ***		
209-000-390.000	FUND BALANCE ACCOUNT	36,278.09
Total Fund Balance		36,278.09
Beginning Fund Balance		36,278.09
Net of Revenues VS Expenditures		15,241.06
Ending Fund Balance		51,519.15
Total Liabilities And Fund Balance		51,519.15

Fund 402 CAPITAL EQUIPMENT FUND

GL Number	Description	Balance
*** Assets ***		
402-000-001.000	CASH-CHECKING TALMER	30,403.84
Total Assets		30,403.84
*** Fund Balance ***		
402-000-390.000	Fund Balance	25,104.26
Total Fund Balance		25,104.26
Beginning Fund Balance		25,104.26
Net of Revenues VS Expenditures		5,305.58
Ending Fund Balance		30,409.84
Total Liabilities And Fund Balance		30,409.84
Out of Balance:		(6.00)

Fund 590 SEWER FUND

GL Number	Description	Balance
*** Assets ***		
590-000-001.000	CASH-CHECKING TALMER	312,960.79
590-000-001.800	INVESTMENT-CADRE	53,138.21
590-000-015.000	ACCOUNTS RECEIVABLE	4,713.26
590-000-015.180	A/R SEWER DUMPING FEES	2,886.00
590-000-015.200	A/R MISC.	305.01
590-000-015.300	A/R UNBILLED UTILITIES	23,266.26
590-000-015.500	GIELOW SEWER SAMPLING A/R	2,005.39
590-000-015.550	SEWER SAMPLE	37.92
590-000-030.000	ACCRUAL DEPRECIATION	573,143.30
590-000-030.100	LAGOON	1,887,914.00
590-000-030.200	LAND IMPROVEMENT	28,000.00
590-000-030.300	DEFERRED OUTFLOW	18,059.00
590-000-123.000	PREPAID EXPENSES	6,003.56
590-000-144.000	EQUIPMENT	15,449.08
590-000-264.000	ACCUMULATED DEPRECIATION	(1,151,300.29)
Total Assets		1,776,581.49
*** Liabilities ***		
590-000-202.000	ACCOUNTS PAYABLE	9,738.36
590-000-205.000	OPEB OBLIGATION	81,642.00
590-000-205.600	NET PENSION LIABILITY	138,683.00
590-000-208.200	WATER/SEWER CITIZEN LOAN PAYA	217,369.63
590-000-209.100	TALMER LOAN SEWER LIFT STATIO	210,000.00
590-000-220.200	DEF REVENUE-METER DEPOSIT	2,955.22
590-000-251.000	ACCRUED INTEREST PAYABLE	2,366.48
Total Liabilities		662,754.69
*** Fund Balance ***		
590-000-390.000	FUND BALANCE ACCOUNT	461,188.69
590-000-395.000	RETAINED EARNINGS	582,861.34
590-000-395.100	RET.EARNINGS-METER CH.DEPOSIT	15,545.61
Total Fund Balance		1,059,595.64
Beginning Fund Balance		1,059,595.64
Net of Revenues VS Expenditures		54,231.16
Ending Fund Balance		1,113,826.80
Total Liabilities And Fund Balance		1,776,581.49

Fund 591 WATER FUND-D -PROCESSING

GL Number	Description	Balance
*** Assets ***		
591-000-001.000	CASH-CHECKING TALMER	814,085.04
591-000-001.200	ESCROW ACCOUNT	314,154.64
591-000-001.800	INVESTMENT-CADRE	6,563.66
591-000-004.000	PETTY CASH	100.00
591-000-015.000	ACCOUNTS RECEIVABLE	6,461.46
591-000-015.175	A/R WATER TESTING	1,132.36
591-000-015.185	A/R LWTUA	11,727.00
591-000-015.189	A/R CAPACITY LWTUA	338,957.98
591-000-015.250	WATER TOWER ANTENNA RENT	1,999.42
591-000-015.300	A/R UNBILLED UTILITIES	35,793.29
591-000-030.300	DEFERRED OUTFLOW	50,918.00
591-000-123.000	PREPAID EXPENSES	24,353.32
591-000-130.000	LAND	17,495.39
591-000-144.000	EQUIPMENT	184,466.52
591-000-152.100	WATER MAINS	2,638,819.25
591-000-152.150	M - 25 WATER MAIN	487,658.29
591-000-152.200	EMERGENCY WELLS	17,478.45
591-000-152.250	WATER BUILDINGS	33,512.59
591-000-152.500	WATER FILTRATION PLANT	5,075,964.32
591-000-152.900	ELEVATED WATER TANK	446,163.73
591-000-153.000	CONSTRUCTION IN PROGRESS	12,862.50
591-000-264.000	ACCUMULATED DEPRECIATION	(4,230,491.39)
Total Assets		6,290,175.82
*** Liabilities ***		
591-000-202.000	ACCOUNTS PAYABLE	18,150.22
591-000-205.000	OPEB OBLIGATION	169,536.00
591-000-205.600	NET PENSION LIABILITY	346,800.00
591-000-208.200	WATER/SEWER CITIZEN LOAN PAYA	370,114.98
591-000-220.200	DEF REVENUE-METER DEPOSIT	10,455.62
591-000-220.400	RESERVE CAPACITY DEFERRAL	250,000.00
591-000-220.450	DEFERRED CAPACITY LWTUA	338,957.98
591-000-251.000	ACCRUED INTEREST PAYABLE	8,115.99
591-000-300.300	DWRF BOND PAYABLE	995,000.00
Total Liabilities		2,507,130.79
*** Fund Balance ***		
591-000-390.000	FUND BALANCE ACCOUNT	(173,006.22)
591-000-391.300	RESERVED FUND BALANCE-MAINTEN	44,690.00
591-000-395.000	RETAINED EARNINGS	3,903,872.95
591-000-395.100	RET.EARNINGS-METER CH.DEPOSIT	15,543.61
Total Fund Balance		3,791,100.34
Beginning Fund Balance		3,791,100.34
Net of Revenues VS Expenditures		(8,055.31)
Ending Fund Balance		3,783,045.03
Total Liabilities And Fund Balance		6,290,175.82

Fund 595 LEX MOBILE HOME PARK

GL Number	Description	Balance
*** Assets ***		
595-000-001.000	CASH-CHECKING TALMER	452,885.31
595-000-001.800	INVESTMENT-CADRE	50,477.65
595-000-004.000	PETTY CASH	100.00
595-000-015.000	ACCOUNTS RECEIVABLE	(12,680.23)
595-000-015.200	A/R MISC.	(0.59)
595-000-015.700	ACCT REC. LATE FEES PENALTIES	313.51
595-000-025.000	MHP WATER RENT RECEIVABLE	(3,778.50)
595-000-030.000	ACCRUAL DEPRECIATION	2,783,492.82
595-000-030.150	BUILDINGS	30,761.42
595-000-030.300	DEFERRED OUTFLOW	4,056.00
595-000-035.000	MHP RUBBISH REVENUE RECEIVABLE	(485.83)
595-000-036.000	MHP SEWER REVENUE RECEIVABLE	(477.81)
595-000-050.000	INVENTORY HELD FOR SALE MOBILE HO	34,285.50
595-000-123.000	PREPAID EXPENSES	2,973.00
595-000-144.000	EQUIPMENT	22,947.73
595-000-264.000	ACCUMULATED DEPRECIATION	(1,488,903.25)
Total Assets		1,875,966.73
*** Liabilities ***		
595-000-202.000	ACCOUNTS PAYABLE	4,646.17
595-000-204.700	TENANT DEPOSIT	32,585.28
595-000-204.725	TENANT DEPOSIT MAIL BOX KEYS	550.00
595-000-205.000	OPEB OBLIGATION	43,841.00
595-000-205.600	NET PENSION LIABILITY	35,304.00
595-000-251.000	ACCRUED INTEREST PAYABLE	3,269.67
595-000-300.400	CITIZENS FIRST NOTE PAYABLE	362,103.68
Total Liabilities		482,299.80
*** Fund Balance ***		
595-000-390.000	FUND BALANCE ACCOUNT	1,363,451.99
595-000-395.000	RETAINED EARNINGS	50,632.57
Total Fund Balance		1,414,084.56
Beginning Fund Balance		1,414,084.56
Net of Revenues VS Expenditures		(20,417.63)
Ending Fund Balance		1,393,666.93
Total Liabilities And Fund Balance		1,875,966.73

KELLY LAW FIRM

KELLY WHIPPLE ZICK KEYES ADAIR & MOSSETT, PLLC
Since 1889

September 01, 2017

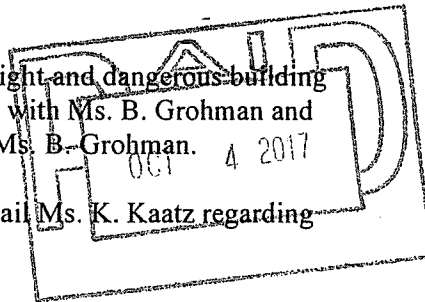
Invoice #48176

Village of Lexington
7227 Huron Avenue
Lexington, MI 48450

In Reference To: Local Government Matters

Professional Services

		<u>Hours</u>	<u>Amount</u>
8/2/2017	JLM Review letter from Village regarding financial audit.	0.40	GF
	JLM Email Mr. C. Partaka regarding revisions to Fraser building purchase agreement.	0.40	DDA
8/3/2017	JLM Exchange emails with Mr. C. Partaka; review revisions to Purchase Agreement.	0.50	DDA
	JLM Review files; prepare letter to Stewart, Beauvais & Whipple regarding audit, forward a copy to Ms. B. Grohman.	0.60	GF
8/4/2017	JLM Regarding mobile home park inspections, exchange emails with Ms. B. Grohman; telephone conference with Ms. B. Grohman.	0.80	MHP
	JLM Regarding Simons Street blight and dangerous building ordinance, exchange emails with Ms. B. Grohman and telephone conference with Ms. B. Grohman.	0.40	GF
8/7/2017	JLM Email Ms. B. Grohman; email Ms. K. Kaatz regarding mobile home inspections.	0.60	MHP



627 FORT STREET • PORT HURON, MI 48060-3904

810 987-4111 • FAX 810 987-8763 • EMAIL info@porthuronlaw.com • WEBSITE www.porthuronlaw.com

KELLY LAW FIRM

KELLY WHIPPLE ZICK KEYES ADAIR & MOSSETT, PLLC
Since 1889

Village of Lexington

Page 2

		<u>Hours</u>	<u>Amount</u>
8/7/2017	JLM Telephone conference with Mr. G. Dawson regarding Simons Street property.	0.30	GF
8/8/2017	JLM Exchange emails with Ms. B. Grohman regarding MHP inspections; draft letter and email same to Ms. B. Grohman.	0.30	MHP
8/10/2017	JLM Exchange emails with Ms. B. Grohman regarding Village Manager contract and meeting.	0.30	GF
8/11/2017	JLM Regarding Fraser building purchase, review counter-offer and email Mr. C. Partaka regarding same.	0.60	DDA
	JLM Regarding Simons Street property, review email and material from Ms. B. Grohman.	0.20	GF
8/14/2017	JLM Exchange emails with Mr. C. Partaka regarding Fraser Building purchase.	0.20	DDA
8/15/2017	JLM Review and revise Village Manager contract; email Ms. B. Grohman regarding the same; telephone conference with Ms. B. Grohman.	1.90	GF
	JLM Telephone conference with Mr. S. Hoskins regarding backhoe purchased with municipal street funds.	0.10	GF
8/17/2017	JLM Review email from Ms. B. Grohman and proposed Village Manager contract from Mr. P. Laocangeli; telephone conference with Ms. B. Grohman; revise Village's proposed contract.	3.00	GF
8/22/2017	JLM Exchange emails with Ms. B. Grohman; review DOL regulations and Fair Labor Standards Act; revise contract; email Ms. K. Kaatz and Ms. B. Grohman regarding same.	1.00	GF

627 FORT STREET • PORT HURON, MI 48060-3904

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RESOLUTION #2018-03
AUDITOR AGREEMENT
STEWART, BEAUVAIS & WHIPPLE

MOVED BY:

SECONDED BY :

Therefore be it resolved that: The Lexington Village council approves the adoption of a ____year agreement with Stewart, Beauvais & Whipple, beginning February 26, 2018.

AYES:

NAYS:

ABSENT:

CERTIFICATION OF CLERK

I, Elizabeth Grohman, Village Clerk of the Village of Lexington do hereby certify this to be a true and complete copy of a resolution adopted by the Lexington Village Council at a regular meeting held on February 26, 2018

Date:

Elizabeth Grohman, Village Clerk

RESOLUTION #2018-04
ATTORNEY AGREEMENT
KELLY LAW FIRM

MOVED BY:

SECONDED BY :

Therefore be it resolved that: The Lexington Village council approves the adoption of a ____year agreement with Kelly Law Firm, beginning February 26, 2018.

AYES:

NAYS:

ABSENT:

CERTIFICATION OF CLERK

I, Elizabeth Grohman, Village Clerk of the Village of Lexington do hereby certify this to be a true and complete copy of a resolution adopted by the Lexington Village Council at a regular meeting held on February 26, 2018

Date:

Elizabeth Grohman, Village Clerk

VILLAGE OF LEXINGTON
RESOLUTION #2018-05

DESIGNATION OF STREET ADMINISTRATOR

Motion by: Seconded by :

WHEREAS; Section 13(7) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

NOW THEREFORE BE IT RESOLVED, that this honorable body designate Jerry Scott as the single Street Administrator for the Village of Lexington in all transactions with the State Transportation Department as provided in Section 13 of the Act.

Yeas:

Nays:

CERTIFICATION OF CLERK

I, Elizabeth Grohman, Village Clerk of the Village of Lexington do hereby certify this to be a true and complete copy of a resolution adopted by the Lexington Village Council at a Regular Council Meeting, February 26, 2018.

Elizabeth Grohman, Village Clerk

January 29, 2018

Ms. Kristen Kaatz
President of the Village of Lexington
7227 Main Street
Suite 100
Lexington, Michigan 4840

Re: Lease Renewal for the Stencil Property Parking Lot

Dear Kristen:

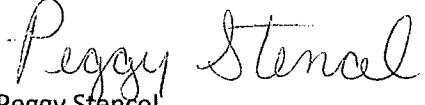
The Lease Agreement for the parking lot at 5441 Main Street expires on January 31, 2018. I presented an Amendment for this lease to Jon Kosht in 2015 and 2016. The same Amendment was presented to Sean Adams in 2017. No action was ever taken by the Village on the amendment we proposed. My husband and I are willing to enter into a new Lease Agreement with the Village subject to the following changes:

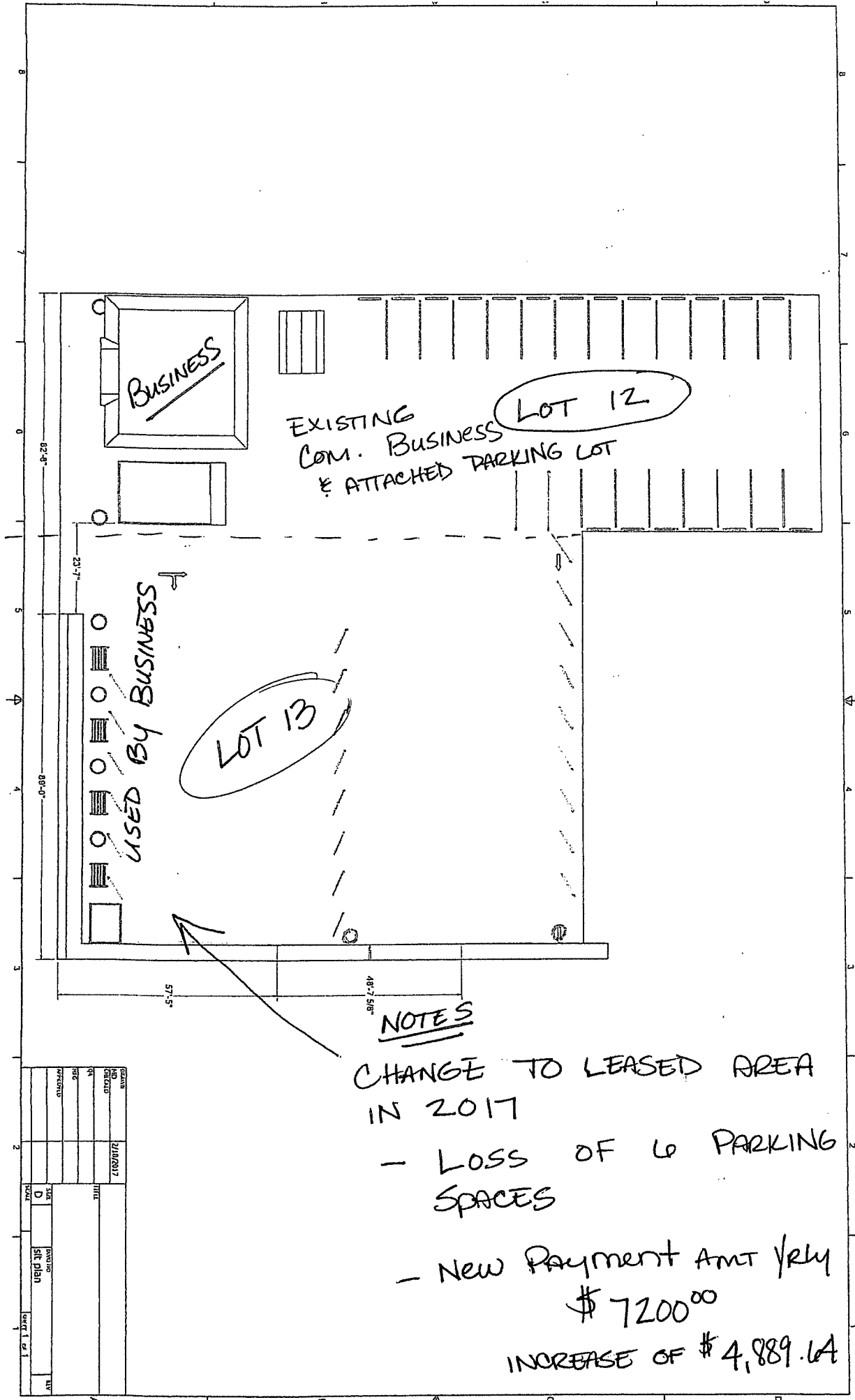
The Lease would be for 5441 Main Street described as T10N R17E Section 30 SLY 125 FT of Lot 13 and SLY 125 FT of WLY 46 FT of Lot 12 Anson Simons Plat of Village of Lexington and also the parking area behind the building at 5435 Main Street to include an additional 20 parking spaces.

- A. The term of the lease will be January 31, 2018 and ending on January 31, 2023.
- B. Lessee shall pay a monthly payment of \$600.00 per month to the Lessor for the term of the lease
- C. Remains the same
- D. Remains the same
- E. Remains the same
- F. Remains the same
- G. Lessee shall have exclusive use of the leased property, however Lessor maintains exclusive use of the parking spaces immediately adjacent to U.S. 25, and the first 3 spots East of the building at 5435 Main Street during the season when the Light House Creamery is open for business.
- H. Lessee is responsible for a cleanup each spring of stones, dirt, and loose gravel that has been pushed on the paved lot during snow removal.
- I. Lessor agrees to trim the trees, brush and shrubbery along the property line adjacent to the house located at 7271 Simons Street at the start of the lease agreement.
- J. Lessee agrees to maintain the trees, brush and shrubbery along the property line adjacent to the house located at 7271 Simons Street during the term of this lease.
- K. Either party may terminate this lease with a six month notice of intent to quit to the other party. Prepaid.
- L. The Village Manager shall be the point of contact for the Lessee.
- M. Any amendments to this agreement shall be in writing and signed by both parties.

The current lease expires on January 31, 2018. We would appreciate a prompt response to our proposal so we can begin our plans for the upcoming season which will be impacted by the decision of the counsel.

Sincerely,


Peggy Stencel



VILLAGE OF LEXINGTON

7227 HURON AVENUE, SUITE 100
LEXINGTON, MICHIGAN 48450
810-359-8631
FAX: 810-359-5622

LEASE AGREEMENT

Let it be known that Steven and Margaret Stencel, 724 Trinway, Troy, MI 48098, hereafter known as the Lessor, and the Village of Lexington, 7227 Huron Ave., Ste. 100, Lexington, Michigan, 48450, hereinafter known as the Lessee, agree to enter into a leasehold relationship for lease of property located at 5441 Main Street., described as the T10N R17E Section 30 SLY 125FT of Lot 13 and SLY 125 FT of WLY 46 FT of Lot 12 Anson Simons Plat of Village of Lexington and bind themselves to the following conditions:

- A. The term of the lease shall run for five years starting on January 1, 2013 and ending on January 31, 2018 with a five year automatic renewal,
- B. The Lessee shall be responsible for the property taxes, minimal upgrade and signage.
- C. The Lessee shall secure liability insurance for the property and name the Lessor as an additional insured party.
- D. The Lessor shall give written concurrence to all permanent improvements made to the property by the Lessee.
- E. The Lessee shall maintain the property and return it in like condition received or as improved.
- F. The Lessor is liable for all taxes and special assessments levied on the property.
- G. The Lessee shall have exclusive use of the leased property.
- H. Either party may terminate this lease with six month written notice of intent to quit to the other party. Prepaid
- I. The Village Manager shall be the point of contact for the Lessee.
- J. Any amendments to this agreement shall be in writing and signed by both parties.

The signed parties below attest to the terms and conditions of this agreement.

For the Lessor

Margaret Stencel
Steven Stencel
Steven/Margaret Stencel
Owner

1-11-2013
Date

For the Lessee

Elena Miller
Village Business Manager

1-11-2013
Date

Bg121312

Project No.

CLIENT Peggy Stencel

2012-088

CERTIFICATE OF SURVEY

STREET C/O Lakeside A & W

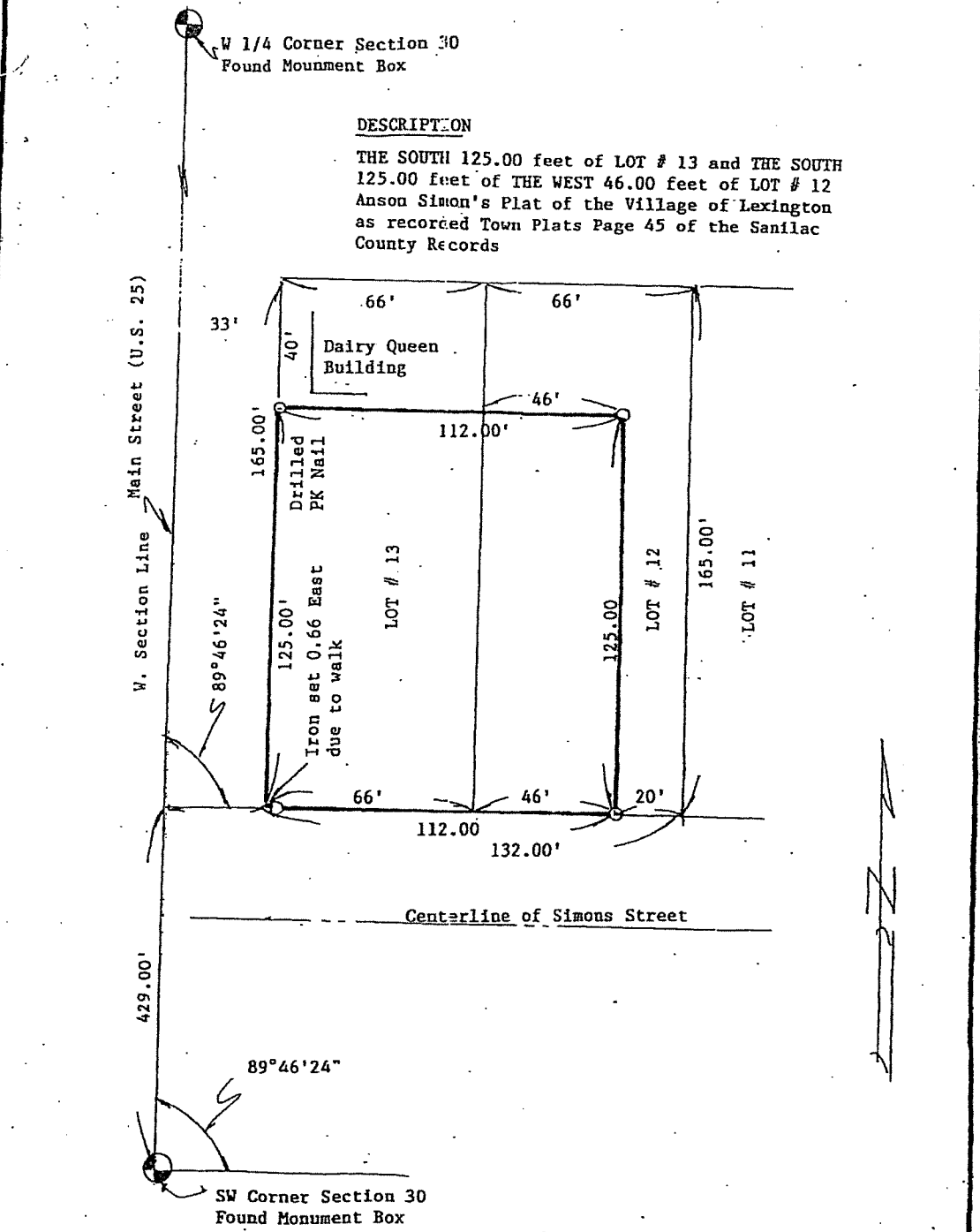
CITY 5309 Main St.

Lexington Mi. 48450

Part of the	SW 1/4	Sec. 30	T10 N R 17 E	Lexington	Twp	Sanilac	Ca.
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AMOUNT PAID FOR LOT 13
± \$ 2310.36 (2017)

LEASED LOT JAN. 2013 - JAN. 2018
LOT 13



- LEGEND
- SET IRON BAR
 - FOUND IRON BAR
 - SET CONC. MONUMENT
 - FOUND CONC. MONUMENT
 - △ SET LIME STAKE
 - ⊠ RECORDED DISTANCE
 - M MEASURED DISTANCE

JOHN A. MILLETICS
PROFESSIONAL SURVEYOR
 PHONE 810-648-3440
 FAX 810-648-9818
 37 E. Sanilac Ave
 Sandusky, MI 48471

I hereby certify that I have surveyed and mapped the above or attached described parcel (s) of land that the error of closure is no greater than 1 in 5000 and that survey is in full compliance with section No. 3 Act 132 P.A. 1970.



DATE 04-12-2012 DN JM CKJM SHEET 1 OF 1 SCALE: 1" = 40' John A. Milletics 258-33-

02/07/2018
03:41 PM

History Info Printout FOR LEXINGTON TOWNSHIP

698-2127

152-300-000-013-00
Property Address: 5441 MAIN
STENCEL STEVEN J/MARGARET A
724 TRINWAY
TROY MI 48098

TAX HISTORY

	2017	2016	2015	2014	2013	2012
TAXABLE	45,137	44,735	44,602	43,900	43,900	46,700
BOR/MTT	45,137	44,735	44,602	43,900	43,900	46,700
ASSESSED	50,700	50,700	50,700	43,900	43,900	46,700
BOR/MTT	50,700	50,700	50,700	43,900	43,900	46,700
PRE/MBT %	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
BOR/MTT	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SCHOOL	76080	76080	76080	76080	76080	76080
SUM TAXES	458.07	453.99	452.64	445.52	445.52	473.94
SUM INTRST	0.00	0.00	0.00	0.00	0.00	0.00
SUM PAID	458.07	453.99	452.64	445.52	445.52	473.94
SUM PMT DATE	09/12/2017	09/08/2016	09/10/2015	08/28/2014	09/11/2013	09/14/2012
SUM RECPT NO	00002191	00001970	00002083	00001212	00002192	00002625
WIN TAXES	1,339.98	1,305.81	1,289.61	1,269.33	1,260.46	1,340.92
WIN INTRST	0.00	0.00	0.00	0.00	0.00	0.00
WIN PAID	0.00	1,305.81	1,289.61	1,269.33	1,260.46	1,340.92
WIN PMT DATE	/	02/13/2017	02/11/2016	02/11/2015	02/14/2014	02/04/2013
WIN RECPT NO		00002479	00002369	00002236	00002742	00001926
VIL TAXES	512.31	515.05	515.39	0.00	0.00	0.00
VIL INTRST	0.00	0.00	0.00	0.00	0.00	0.00
VIL PAID	512.31	515.05	515.39	0.00	0.00	0.00
VIL PMT DATE	09/12/2017	09/08/2016	09/10/2015	/	/	/
VIL RECPT NO	00000816	00000680	00000775			

\$2310.30
\$2274.85
\$2057.64

Real Estate Summary Sheet

Information herein deemed reliable but not guaranteed

02/07/2018 3:39 PM

Parcel: 152-300-000-013-00
Owner's Name: STENCEL STEVEN J/MARGARET A
Property Address: 5441 MAIN

Current Class: 201.Commercial
Previous Class: 201.Commercial
Gov. Unit: 150 LEXINGTON TOWNSHIP
MAP #
School: 76080 District 76080
Neighborhood: VILGC VILGC. VILLAGE GENERAL COMMERCIA

Liber/Page: /
Split: / /
Public Impr.: None
Topography: None

Created: / /
Active: Active

Mailing Address:

STENCEL STEVEN J/MARGARET A
724 TRINWAY
TROY MI 48098

Description:

T10N R17E SEC 30 SLY 125 FT OF LOT 13 & SLY 125 FT OF WLY 46 FT OF LOT 12 ANSON SIMONS PLAT OF VILL OF LEXINGTON

Most Recent Sale Information

Sold on 03/06/2012 for 50,000 by FOSTERS BLUE WATER OIL LLC.

Terms of Sale: DATA ENTERED

Liber/Page:

Most Recent Permit Information

Permit 07-05 on 04/16/2007 for \$0 category Demolition.

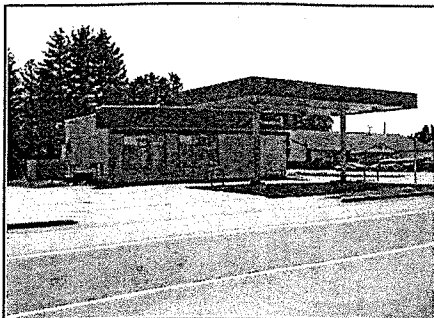
Physical Property Characteristics

2018 S.E.V.: 50,700	2018 Taxable: 46,084	Lot Dimensions:
2017 S.E.V.: 50,700	2017 Taxable: 45,137	Acreage: 0.32
Zoning:	Land Value: 98,630	Frontage: 125.0
PRE: 0.000	Land Impr. Value: 2,799	Average Depth: 112.0

Improvement Data

None

Image



2-7-18

To: Village Council

From: Water Dept

Re: Backup Controls Connection

Dear Council,

Currently we have a single control wire that runs from the Water Plant to the Low Lift Pump Station at the end of Lester St. where the raw water gets drawn from the lake. If this line of communication fails or gets damaged, we have no way to effectively continue water production. Repairs could take days in the event of failure. We had budgeted \$7,500 in the 2017-2018 budget to add a secondary fiber optic connection from Agri-Valley Communication as a backup. This would permit us to transfer communication signals from one source to another less than an hour. I would like to recommend the installation of this backup communication connection at the cost not to exceed \$7500.00 for installation of the cable, automation controls, and programming.

Sincerely,

Christopher M. Heiden

Village of Lexington Acceptance of Bid Form

Specifics of bid proposal:

Outlined in RFQ attached.

Method of obtaining bid (newspaper, telephone, etc.)

Email, phone

If other than newspaper, who was contacted (company & date) January 16 2018

January 16 2018 all dealers were contacted via phone, email or both.

Blue Water Chrysler

Berger Chevrolet (State Contract)

Northgate Ford

Todd Wenzel GMC (State Contract)

Tubbs Brothers-Sandusky

Gorno Ford (State Contract)

Graff Chevrolet Sandusky

Galeanas Vandyke Dodge (State Contract)

Moran Chevrolet-Ft Gratiot

Who were respondents?

Berger Chevrolet

Moran Chevrolet

Gorno Ford

Graff Chevrolet

Galeanas Vandyke Dodge

Northgate Ford (DNR)

Tubbs Brothers

Blue Water Chrysler (DNR)

Todd Wenzel GMC (DNR)

Date Bids Opened:

As they came in

Present for Bid Opening:

Michael Bender

Rank of Bids by cost, lowest to highest:

1 Galeana Vandyke Dodge

Ram 2500 6'4" Box \$25,806.52

Ram 2500 8' Box \$25,980.94

2 Gorno Ford

F-250 6'8" Box \$30,565

F-250 8' Box \$30,765

3 Berger Chevrolet

2500HD 6'6" Box \$30,726.98

2500HD 8' Box \$30,931.00

4 Graff Chevrolet Sandusky

3500 6'4" Box \$32,900

5 Moran Chevrolet

2500 6'4" Box \$33,849.00

2500 8' Box \$32,929.00

6 Tubbs Brothers-Sandusky

F250 6'8" box \$34,957.00

F250 8' box \$35,120.00

Ram 2500 6'4" box \$40,112.00

Ram 2500 8' box \$40,291.00

Recommended assignment of bidder:

It has been discussed amongst both DPW and Water Depts that the 3/4 ton trucks would be sufficient to accomplish everyday tasks, so the 1 Ton bids are not shown other than Graff that provided 1 ton only.

It is the recommendation of DPW and Water Dept that the Village goes with the Ram 2500 6'4" box for the price \$25,806.52

I would ask council to approve up to \$27,500 that was built into the 2018 budget for the purchase of additional safety lights, toolboxes and cap or cover.

MB 2-6-18

Village of Lexington Acceptance of Bid Form

(utilize this form for all bids)

Specifics of bid proposal:

2018 Ford Explorer Police/Utility vehicle AWD

Method of obtaining bid (newspaper, telephone, etc.)

Email, Phone

If other than newspaper, who was contacted (company & date):

Gorno Ford
Northgate Ford
Tubbs Brothers Ford Sandusky

Who were respondents?

Gorno Ford
Tubbs Brothers Ford Sandusky

Date Bids Opened:

As Received

Present for Bid Opening:

Michael Bender

Rank of Bids by cost, lowest to highest:

1. Tubbs Brother \$29,735
2. Gorno Ford \$30,567 - State Contract

Recommended assignment of bidder:

Tubbs Brothers Ford Sandusky

We recommend to accept a bid of \$29,735. We would also like to recommend adding an additional amount of up to \$2000.00 for equipment replacement and upgrades, for total not to exceed cost of \$31,735.

PROPOSAL

FROM:
BROWN BUILDERS &
CONTRACTING INC.
6836 WILTSIE RD.
LEXINGTON, MI 48450

PHONE # 810-359-5309
FAX # 810-359-5758

DATE:
1-29-2018

TO:
NORTH SHORES PARK
LEXINGTON, MI 48450

Att. JAN

ESTIMATE TO REPLACE TWO STEEL ENTRY DOOR (FIRE DOOR) AT THE NORTHSHORES PARK.
NEW DOOR AND FRAME TO MATCH EXISTING SIZE DOOR WITH GLASS:

- COMPLETE REMOVAL OF EXISTING DOOR
- DOOR TO COME COMPLETE WITH NEW JAMB , WEATHER STRIP, THRESHOLD, NEW DOR LOCKSET AND HARDWARE TO BE INSTALLED
- NEW FRAME TO HAVE DIMPLED JAMB FOR ANCHORS
- ALL CAULKING OF DOOR UPON INSTALLATION
- DOOR TO BE PAINTED UPON INSTALLATION

DOOR AND HARDWARE MATERIAL= 2980.00

DOOR INSTALL LABOR= 690.00

PAINTING COST = 300.00

DUMPSTER COST = 75.00

TOTAL ESTIMATE = \$ 4045.00

BROWN BUILDERS & CONTRACTING INC. propose to furnish all materials and perform all labor necessary to complete the following:

All of the work to be completed in a substantial and workmanlike manner for the sum of FOUR THOUSAND FOURTY FIVE Dollars (\$ 4,045.00).

Payments to be made each UPON COMPLETION as the work progresses to the value of 100 percent (100%) of all work completed.

The entire amount of the contract to be paid within 5 days after completion.

Any alterations or deviation from the above specifications involving extra cost of material or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing.

Respectfully submitted,

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal, for which _____ agree to pay the amount mentioned in said proposal, and according to the terms thereof.

**VILLAGE OF LEXINGTON
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING
Village of Lexington -7227 Huron Ave. - Lexington, MI
December 13, 2017**

CALL TO ORDER: Chairperson Calamita called the meeting to order at 5:30 pm.

ROLL CALL: by Vicki Scott

PRESENT: Ehardt, Kaatz, Mills, Partaka, Systeman, Calamita

ABSENT: Hassler, (Stencel – excused)

OTHERS PRESENT: Vicki Scott, Jim Macksey, Mike Ziegler, Mary Reinhart, Jeff Babisz

APPROVAL OF AGENDA:

MOTION by Mills, seconded by Partaka to approve the agenda as presented.

All Ayes

Motion carried.

APPROVAL OF MINUTES:

MOTION by Kaatz, seconded by Partaka to approve the minutes of November 8, 2017 as presented.

All Ayes

Motion carried.

PUBLIC COMMENT: None

REVIEW OF FINANCIAL INFORMATION – (Hand out)

MOTION by Mills, seconded by Ehardt to approve the financial reports as presented.

All Ayes

Motion carried.

DIRECTORS REPORT:

- Soule reports the horse parade and tree lightening went well. Soule thanks Partaka for laying a great foundation to continue these events.
- Partaka reports we had 67 entries for the horse parade with over 100 horses. We had an issue with a few dogs who spooked the horses.
- The LBA had a good meeting last night with a new board.
- The LBA hired Anne Soule and will pay her directly to do the events as of January 1, 2018.
- Partaka enjoyed being the event coordinator.

OLD BUSINESS:

1. **STENCEL & SYSTEMAN TO FIND OUT BUSINESS INPUT** – Stencel & Soule went to the businesses. Soule reports going to the General Store and Beach Seekers. Updates will follow as the other businesses get back to us. The goal is to strengthen the relationship with the DDA & LBA.

2. **STENCEL INFORMATION ON VILLAGE GREEN** – Calamita reports Stencil received the listing sheet on the Village Green, everyone should have a copy in front of them. Board members discuss if the DDA should pursue this property for a purchase price of \$175,000.00. Partaka notes we would have to do a Phase 1 & Phase 2 which is above the purchase price. Discussion follows.

MOTION by Calamita, seconded by Partaka to deny the purchase of the Village Green.

Roll Call: Ayes: Calamita, Partaka, Kaatz, Ehardt, Systeman

Nays: Mills

3. **WELCOME CENTER** – Calamita explains we have terminated our lease as of 12-31-17. We moved most of the things out of the building except the big pieces of furniture. Partaka asks the board if we could pay the DPW to move the bigger pieces out.

MOTION by Mills, seconded by Calamita to pay the DPW to move the large pieces of furniture out of the Welcome Center not to exceed \$500.00.

All Ayes

Motion carried.

4. **UPDATE BEACH MATS** – Partaka got a price of \$3,719.00 each (100' long x 5' wide). If we purchase two mats, we would receive a 10% discount. We do not have an updated price for shipping yet. Last year shipping price was \$200 - \$300. Discussion follows. Board members agree to postpone this item until the February meeting. Jeff Babisz will discuss with the LBA Board helping with the purchase of these mats.

NEW BUSINESS:

1. **PURCHASE OF STATUE IN TIERNEY PARK** – Jim Macksey explains the history of this statue to the Board. Macksey notes the selling price of this statue is \$3,000.00 of which an anonymous person has offered \$1,000.00 toward the purchase. Macksey asks the DDA Board for the remaining \$2,000.00. Discussion follows. Partaka comments on the possibility of the DDA Board paying \$1,000.00 and the Arts Council paying \$1,000.00. Jim Macksey will take this back to his board.

MOTION by Mills, seconded by Ehardt to contribute \$1,000.00 toward the statue in Tierney Park.

Roll Call: Ayes: Mills, Ehardt, Systeman, Partaka, Calamita, Kaatz

Nays: None

2. **OFFICERS ELECTION ALL POSITIONS** – Calamita explains all board positions are up for reappointment. Discussion follows.

MOTION by Systeman, seconded by Ehardt to appoint Systeman as Treasurer, Hassler as Secretary, Stencil as Vice Chairperson, and Partaka as Chairperson.

All Ayes

Motion carried.

3. **SPONSORSHIP MONEY DDA** – Calamita explains there is a hand out in front of everyone with the breakdown of the sponsorship money that Partaka and Soule raised for the DDA & LBA. They raised \$22,925.00. Partaka explains in addition there was over \$4,000.00 that already went to the LBA. Calamita explains we already had in our budget to give the LBA \$10,000.00. The LBA is asking for a total of \$17,052.71. Discussion follows. Partaka suggests giving the LBA the additional sponsorship funds with the understanding the DDA will put provisions in place going forward as far as what the DDA & LBA will be responsible for. To move forward with a positive working relationship with the LBA, discussion followed to give the full amount collected to the LBA.

MOTION by Kaatz, seconded by Partaka to give the LBA the additional sponsorship money of \$12,925.00, plus the \$10,000.00 for a total of \$22,925.00.

Roll Call: Ayes: Kaatz, Partaka, Mills, Calamita, Ehardt, Systeman
Nays: None

Board members will take this to Council for approval.

4. **UPDATE ON AUDIT** – Ehardt explains the Village auditors indicated the current software the DDA is using has the ability for changes to be made in the accounting. As a safeguard, there are reports that can be turned on in the software to monitor this.
5. **LETTER FROM VILLAGE DDA – FRASER PROPERTY** – Calamita explains this is in regard to the attorney bills from the Village. Calamita reports we already paid our DDA attorney to review this. The Village Council made the motion to have their attorney review it as well. Discussion follows.

MOTION by Calamita, seconded by Systeman to deny paying the attorney bill from the Village.

Roll Call: Ayes: Calamita, Systeman, Ehardt, Kaatz, Partaka, Mills
Nays: None

*Shelly Hassler arrived at 6:13 p.m.

PUBLIC COMMENT:

- Jeff Babisz thanks the DDA Board for all their work. Babisz is part of the new LBA Board and looks forward to working together.
- Mike Ziegler comments the Village Green would be an asset.

ADJOURNMENT:

MOTION by Kaatz, seconded by Calamita to adjourn the meeting at 6:19 pm.

All Ayes

Motion carried.

Vicki Scott
December 13, 2017

Village of Lexington

Public Hearing /Parks and Recreation Committee
Meeting Minutes

Date January 8, 2018

Call to Order Public Hearing 6:00 p.m. by Mark Edmonson

Public Comment

None offered

Closed Public Hearing at 6:02 p.m.

Called to order regular meeting at 6:02 p.m.

Roll Call

Present – Fulton, Pomeroy, Besanson, Muoio, Edmonson

Absent – Bankson

Others Present – Beth Grohman

Approval of Agenda

Motion by Fulton, second by Besanson, to approve the agenda as presented.

All ayes.

Motion carried.

Approval of Minutes

Motion by Muoio, supported by Pomeroy, to approve the minutes of December 4, 2017 as presented.

All ayes.

Motion carried.

Public Comment

None

BUSINESS

2016 Recreational Plan – Motion by Besanson, seconded by Pomeroy, to approve the amendments to the 2016 Recreational Plan to include the community survey.

Roll Call

Ayes- Besanson, Pomeroy, Fulton, Muoio, Edmonson

Nays – none

Motion carried

Tierney Park

1. Tennis Court Bids – Edmonson reported the court could be moved 10 ft to the west and will contact bidders to get a new quote to include the move. Will pass on quotes to Mr. Henson, resident making donation.
2. Ice Rink – To be set up this week
3. Kayak Ramp Location – Recommendation to place ramp north of the DNR boat docks.
4. Bench Refinishing – Edmonson refinished one bench, volunteered his labor, cost of materials \$150. Motion by Besanson, seconded by Fulton, to approve the reimbursement of \$150 to Mark Edmonson for materials.

Roll Call

Ayes – Besanson, Fulton, Pomeroy, Muoio

Nays – None

Abstain – Edmonson

Motion carried

Lester Street Park

1. Camera Update—Edmonson to address Council regarding upgrade and repairs to the cameras. Members agree that cameras are a public safety matter and should be maintained by Police Department and should not to be charged to the Parks and Recreation Fund.

2016-2021 Recreation Plan – Grohman to submit amended plan to the State for approval.

Civil War Encampment – Request for \$500 for the Civil War Encampment. Bankson to send out request donations again. Date of encampment set for June 23 & 24, 2018

Motion by Edmonson, seconded by Pomeroy to request approval from Council, \$500 for the civil war encampment.

Roll Call

Ayes- Edmonson, Pomeroy, Fulton, Besanson, Muoio

Nays – None

Motion carried

Antique Boat Show – Edmonson requesting \$450 for the antique boat show to be held in July 14, 2018. Motion by Edmonson, seconded by Besanson, to request approval from Council \$450 for the Antique Boat show for dockage.

Budget Review - Review of budget. Edmonson reported he is looking into grants from DTE, possibly for lighting and baseball diamond improvements.

Other – Discussion on sledding hill at Lake Street.

Public Comment

None

Adjournment

Motion by Edmonson, seconded by Besanson, to adjourn meeting at 6:30 p.m.

All ayes.

Motion carried.

Respectfully submitted

Beth Grohman

APPROVED

LEXINGTON NORTH SHORES

MOBILE HOME PARK ADVISORY BOARD MEETING MINUTES

November 30, 2017 - MHP Club House

APPROVED

CALL TO ORDER: at 6:00 PM by Pauline Balan, Chairperson

ROLL CALL: PRESENT: Pauline Balan, BarbSchultz, Tootie Reckinger, Ed Jarosz, Joe Reynolds

ABSENT: Margaret Twigg, Scott Beardslee, Jan Owen

OTHERS: Paul Iacoangeli, Lexington Village Mgr; Judy Vandewarker, Recorder, and 6 residents

APPROVAL OF AGENDA: The agenda was amended to move "Clubhouse Update" up for discussion after completion of Old Business items. It was then approved on a motion by Schultz, seconded by Reckinger, and carried.

APPROVAL OF MINUTES: MINUTES of the meeting of 10/26/2017 were approved, as presented, on a motion by Reckinger, seconded by Schultz, and carried.

PUBLIC COMMENT: None

OLD BUSINESS:

Replacement of Board Member - The board welcomed Joe Reynolds, who will replace Dave Warren on the board.

Incentives for Rent - The incentive of six months free rent was extended through June, 2018.

Incentives for Referral - Schultz made a motion to scrap the referral incentive and use the funds instead to add a washer/dryer unit enclosed by French doors to the model on Lot 137, in hopes that would help sell it. The motion was supported by Jarosz and carried with all ayes. Schultz agreed to work with Iacoangeli to get that done.

Advertising Update - Owen plans to run the ad included with her report in the agenda packet. She held an Open House and plans to have another in December. There was discussion about signs for open houses. If they cannot be located, they will have to be replaced.

Mobile Home Sales/Update - Schultz reported that eight units were added in the past year. To encourage continued growth, the board would like to sell the unit on Lot 137, and then replace it with a larger one with more options, to serve as a model. Schultz agreed to present the plan to the council at the January C.O.W. meeting. Jarosz explained that financing is a problem for a lot of people who show interest, then do not follow through.

Clubhouse Update - After discussion Balan will ask Owen to write a work order to request that, over the winter, the DPW: paint the walls, strip and wax the floors, repair the ceiling, and anything else she determines needs to be done. Jarosz made the motion, supported by Reckinger, which passed with all ayes.

PENDING BUSINESS

AED Training - To be held in the Spring

Gutters - Have been installed

Update of tree removal/trimming - One tree was removed. Iacoangeli said DPW needs to contact the arborist who removed it, for his opinion on how best to handle the others on the list.

Groundskeeper - Balan referred to the job description she wrote which is in the agenda packet. On a motion by Reckinger, seconded by Reynolds, Balan will ask Owen to proceed with obtaining approval for finding someone to fill this new part-time, seasonal position. Reckinger also suggested putting a sign in the door. Approval of the council is to be requested in January, so we're prepared to fill the job opening in the spring.

Gazebo - It was suggested that perhaps construction of a gazebo could be done in conjunction with obtaining new playground equipment.

Playground Equipment - Balan distributed copies of a booklet "Public Playground Safety Handbook" to the team and to Renee Schatzberg, who has been working on this. She added that Owen is now working with the Parks & Recreation board, as well.

NEW BUSINESS

Budget for Road Repair 2018 - It will likely need to be totally redone next year. Balan will ask Owen to check the contract to insure the contractor completed the work they were supposed to do this year.

PUBLIC COMMENT

- ⑩ Bob Balan suggested that the work order involving remodeling of the clubhouse be very specific to insure it is finished to the board's satisfaction.
- ⑩ Iacoangeli agreed to have the DPW check on the steps on the North end of the beach to see if they can be anchored to reduce damage through the winter.
- ⑩ Renee Schatzberg presented three quotes on playground equipment as she was asked to do. American Park's "Word to the Wise" is the unit she likes best. Balan asked her to pass all the material she has collected to Owen, who will work to obtain the new playscape with the help of the Parks & Rec committee.

NEXT MEETING DATE: Thursday, 01/18/2018 at 6:00 PM

ADJOURNMENT Motion by Schultz, seconded by Reckinger to adjourn at 7:00 PM. Motion carried.

Respectfully submitted: Judy Vandewarker, Recorder

December 1, 2017

Personnel Committee 6964 Huron Avenue, Lexington, Michigan 48450
January 10, 2018

1. Call to order: By President Kaatz at 6:30 p.m.

2. Roll call:

Present: Beardslee, Adams, Kaatz

Absent: None

Others Present: Grohman, Muoio, Schultz,

3. Approval of Minutes – Motion by Beardslee, seconded by Adams, to approve the minutes of December 14, 2017 as presented.

All Ayes. Motion carried

4. Approval of Agenda – Motion by Adams, seconded by Beardslee, to approve the agenda as presented.

All Ayes. Motion carried

5. Public Comment – None

6. Business:

a. Village Manager Job Posting – Recommendation of amendments to job duties.

Members recommended new manager to meet with Department heads and staff within 30 days of employment. Kaatz recommends Village Manager have a clear understanding of staff duties. Position to be posted on the Website, MML, Indeed, Jeffersonian, Mtin, and Michigan works for 30 days. Brief discussion on zoning administrator position.

b. Union Contract Proposal – Motion by Adams, seconded by Beardslee, to move to close session at 7:27 p.m.

All Ayes, Motion carried

Returned to open session at 8:18 p.m.

c. Police Sergeant Interviews - Committee to meet with two candidates January 18, 2018 at 7 p.m., Jimkoski and Joneshies. Chad Partaka and Chief Craft to sit in on the Interviews

Public Comment –

Peter Muoio – Questions regarding Police Sergeant Funds and commented on Village Manager position.

Barb Schultz – Questions and comments on Village Manager position and police officer positions.

Motion by Adams, seconded by Beardslee, to adjourn meeting at 8:24 p.m.

All Ayes

Motion carried

Beth Grohman, Village Clerk

Village of Lexington Downtown Development Authority Reconciliation Detail

Eastern Michigan Bank - General, Period Ending 01/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						95,369.81
Cleared Transactions						
Checks and Payments - 8 items						
Check	11/08/2017	1081	Crystal Partaka	X	-175.00	-175.00
General Journal	12/01/2017	1	Cadillac House LLC	X	-350.00	-525.00
Check	12/13/2017	1088	Crystal Partaka	X	-2,083.33	-2,608.33
Check	12/13/2017	1087	Crystal Partaka	X	-199.60	-2,807.93
Check	12/13/2017	1091	Crystal Partaka	X	-187.24	-2,995.17
Check	01/08/2018	auto	AT&T	X	-3.01	-2,998.18
Check	01/16/2018	auto	Semco Energy	X	-53.55	-3,051.73
Check	01/31/2018	auto	Village of Lexington	X	-22.31	-3,074.04
Total Checks and Payments					-3,074.04	-3,074.04
Deposits and Credits - 2 items						
Check	12/01/2017	1082	Cadillac House LLC	X	0.00	0.00
General Journal	02/08/2018	1R	Cadillac House LLC	X	350.00	350.00
Total Deposits and Credits					350.00	350.00
Total Cleared Transactions					-2,724.04	-2,724.04
Cleared Balance					-2,724.04	92,665.77
Uncleared Transactions						
Checks and Payments - 2 items						
Check	07/25/2017	1033	Cutler Supplies		-32.40	-32.40
Check	12/29/2017	auto	Village of Lexington		-23.05	-55.45
Total Checks and Payments					-55.45	-55.45
Deposits and Credits - 1 item						
Check	07/15/2017	1030	DTE Energy		0.00	0.00
Total Deposits and Credits					0.00	0.00
Total Uncleared Transactions					-55.45	-55.45
Register Balance as of 01/31/2018					-2,779.49	92,610.32
New Transactions						
Checks and Payments - 6 items						
Check	02/08/2018	1092	Lexington Business ...		-12,925.00	-12,925.00
Check	02/08/2018	1096	AgriValley		-1,875.00	-14,800.00
Check	02/08/2018	1094	Lexington Gardens		-1,870.00	-16,670.00
Check	02/08/2018	1093	Stewart, Beauvais &...		-1,200.00	-17,870.00
Check	02/08/2018	1095	Carol Westby		-200.00	-18,070.00
Check	02/13/2018	auto	Semco Energy		-74.86	-18,144.86
Total Checks and Payments					-18,144.86	-18,144.86
Deposits and Credits - 6 items						
Deposit	02/08/2018	Dep	Deposit		28.45	28.45
Deposit	02/08/2018	Dep	Deposit		120.00	148.45
Deposit	02/08/2018	Dep	Deposit		350.00	498.45
Deposit	02/08/2018	Dep	Deposit		3,111.81	3,610.26
Deposit	02/08/2018	Dep	Deposit		9,000.99	12,611.25
Deposit	02/14/2018	Dep	Deposit		4,231.18	16,842.43
Total Deposits and Credits					16,842.43	16,842.43
Total New Transactions					-1,302.43	-1,302.43
Ending Balance					<u>-4,081.92</u>	<u>91,307.89</u>

10:22 AM
02/14/18

Village of Lexington Downtown Development Authority
Reconciliation Summary
Eastern Michigan Bank - General, Period Ending 01/31/2018

	Jan 31, 18
Beginning Balance	95,389.81
Cleared Transactions	
Checks and Payments - 8 items	-3,074.04
Deposits and Credits - 2 items	350.00
Total Cleared Transactions	-2,724.04
Cleared Balance	<u>92,665.77</u>
Uncleared Transactions	
Checks and Payments - 2 items	-55.45
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-55.45
Register Balance as of 01/31/2018	<u>92,610.32</u>
New Transactions	
Checks and Payments - 6 items	-18,144.86
Deposits and Credits - 6 items	16,842.43
Total New Transactions	-1,302.43
Ending Balance	<u>91,307.89</u>

Village of Lexington Downtown Development Authority
Profit & Loss Detail
July 2017 through January 2018

Type	Date	Num	Name	Memo	Ctr	Split	Amount	Balance
Income								
DDA Event Sponsorships								
Deposit	07/20/2017	1300	Lexington Family Me...	Sponsorship		Eastern Michig...	1,000.00	1,000.00
Deposit	07/20/2017		Cadillac House LLC	Sponsorship		Eastern Michig...	500.00	1,500.00
Deposit	07/20/2017		Captain Quarters	Sponsorship		Eastern Michig...	500.00	2,000.00
Deposit	08/16/2017		Chemical Bank	Deposit		Eastern Michig...	1,000.00	3,000.00
Total DDA Event Sponsorships 3,000.00								
Grant								
Deposit	07/20/2017		All State	Grant		Eastern Michig...	1,000.00	1,000.00
Total Grant 1,000.00								
Internet								
Deposit	08/16/2017		Lexington Township	June & July In...		Eastern Michig...	240.00	240.00
Deposit	09/18/2017	dep	Deposit	Deposit Lex t...		Eastern Michig...	120.00	360.00
Invoice	09/18/2017	1	Lexington Township	Monthly Intern...		Accounts Rece...	120.00	480.00
Invoice	10/06/2017	2	Lexington Township	October Intern...		Accounts Rece...	120.00	600.00
Deposit	11/02/2017	dep	Deposit	Twp Sept and...		Eastern Michig...	240.00	840.00
Deposit	11/29/2017	dep	Deposit	twp internet p...		Eastern Michig...	120.00	960.00
Deposit	12/28/2017	Dep	Deposit	Deposit		Eastern Michig...	120.00	1,080.00
Total Internet 1,080.00								
Property Tax Capture								
Deposit	07/20/2017	2681	Lexington Township	Tax Capture 7...		Eastern Michig...	12,265.47	12,265.47
Deposit	08/16/2017		Lexington Township	Deposit		Eastern Michig...	15,573.43	27,838.90
Deposit	09/18/2017	dep	Deposit	Deposit		Eastern Michig...	14,881.00	42,719.90
Deposit	10/06/2017	Dep	Deposit	Lex Twp Tax ...		Eastern Michig...	35,260.32	77,980.22
Deposit	11/02/2017	dep	Deposit	Sanilac Count...		Eastern Michig...	5,131.77	83,111.99
Deposit	11/29/2017	dep	Deposit	village of lex f...		Eastern Michig...	36.91	83,148.90
Deposit	12/28/2017	Dep	Deposit	Deposit		Eastern Michig...	203.08	83,351.98
Deposit	12/28/2017	dep	Deposit	Deposit		Eastern Michig...	5,119.31	88,471.29
Total Property Tax Capture 88,471.29								
Total Income 93,551.29								
Gross Profit 93,551.29								
Expense								
Christmas Decorations								
Check	10/19/2017	1076	Northshore Landsca...	mini lights and...		Eastern Michig...	134.85	134.85
Check	12/05/2017	1083	Western Tree Farm			Eastern Michig...	1,100.00	1,234.85
Check	12/13/2017	1086	Northshore Landsca...			Eastern Michig...	4,437.64	5,672.49
Check	12/13/2017	1087	Crystal Partaka	ribbon reimburse...		Eastern Michig...	199.60	5,872.09
Total Christmas Decorations 5,872.09								

Village of Lexington Downtown Development Authority
Profit & Loss Detail
 July 2017 through January 2018

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Clerical								
Check	07/20/2017	1037	Vickie Donnan			Eastern Michig...	50.00	50.00
Check	08/16/2017	1052	Vickie Donnan			Eastern Michig...	50.00	100.00
Check	09/18/2017	1063	Vickie Donnan			Eastern Michig...	50.00	150.00
Check	11/08/2017	1078	Vickie Donnan	10/2/2017 and...		Eastern Michig...	100.00	250.00
Check	12/13/2017	1084	Vickie Donnan	december mtg		Eastern Michig...	50.00	300.00
Total Clerical							300.00	300.00
Communications								
Internet								
Check	07/20/2017	1043	AT&T			Eastern Michig...	69.71	69.71
Check	07/25/2017	1034	AT&T			Eastern Michig...	69.00	138.71
Check	11/15/2017	auto	AT&T			Eastern Michig...	68.91	207.62
Check	12/16/2017	auto	AT&T			Eastern Michig...	65.67	273.29
Total Internet							273.29	273.29
Telephone								
Check	12/11/2017	auto	AT&T			Eastern Michig...	16.10	16.10
Total Telephone							16.10	16.10
Communications - Other								
Check	09/10/2017	1055	AT&T			Eastern Michig...	50.52	50.52
Check	09/11/2017	auto	AT&T			Eastern Michig...	118.98	169.50
Check	09/18/2017	1056	AT&T			Eastern Michig...	118.98	288.48
Check	09/18/2017	1066	AT&T			Eastern Michig...	69.71	358.19
Check	10/11/2017	1071	AT&T			Eastern Michig...	69.92	428.11
Check	01/08/2018	auto	AT&T			Eastern Michig...	3.01	431.12
Total Communications - Other							431.12	431.12
Total Communications							720.51	720.51
Contracted Services								
Environmental Testing								
Check	10/19/2017	1072	Intergrated Environm...	soil testing for ...		Eastern Michig...	1,500.00	1,500.00
Total Environmental Testing							1,500.00	1,500.00

Village of Lexington Downtown Development Authority
Profit & Loss Detail
July 2017 through January 2018

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Events Coordinator								
Check	07/20/2017	1038	Crystal Partaka	July		Eastern Michig...	2,083.33	2,083.33
Check	07/20/2017	1039	Anne Soule	July		Eastern Michig...	1,250.00	3,333.33
Check	08/16/2017	1050	Anne Soule			Eastern Michig...	1,666.67	5,000.00
Check	08/16/2017	1051	Crystal Partaka			Eastern Michig...	2,083.33	7,083.33
Check	09/18/2017	1064	Anne Soule			Eastern Michig...	1,666.67	8,750.00
Check	09/18/2017	1067	Crystal Partaka			Eastern Michig...	2,083.33	10,833.33
Check	10/19/2017	1074	Crystal Partaka	October		Eastern Michig...	2,083.33	12,916.66
Check	10/19/2017	1075	Anne Soule	October		Eastern Michig...	1,666.67	14,583.33
Check	11/08/2017	1079	Anne Soule			Eastern Michig...	1,666.67	16,250.00
Check	11/08/2017	1080	Crystal Partaka			Eastern Michig...	2,083.33	18,333.33
Check	12/13/2017	1089	Anne Soule	December		Eastern Michig...	1,666.67	20,000.00
Total Events Coordinator							20,000.00	20,000.00
Contracted Services - Other								
Check	08/16/2017	1046	Carol Westby	July		Eastern Michig...	200.00	200.00
Check	09/18/2017	1061	Carol Westby			Eastern Michig...	200.00	400.00
Check	10/06/2017	1069	Carol Westby	September		Eastern Michig...	200.00	600.00
Check	11/08/2017	1077	Carol Westby			Eastern Michig...	200.00	800.00
Check	12/13/2017	1088	Crystal Partaka	December		Eastern Michig...	2,083.33	2,883.33
Total Contracted Services - Other							2,883.33	2,883.33
Total Contracted Services							24,383.33	24,383.33
Downtown Internet								
Check	07/20/2017	1040	AgriValley			Eastern Michig...	2,500.00	2,500.00
Check	08/16/2017	1049	AgriValley			Eastern Michig...	1,250.00	3,750.00
Check	09/18/2017	1062	AgriValley			Eastern Michig...	625.00	4,375.00
Check	10/19/2017	1073	AgriValley			Eastern Michig...	625.00	5,000.00
Check	12/13/2017	1085	AgriValley			Eastern Michig...	625.00	5,625.00
Total Downtown Internet							5,625.00	5,625.00
Facade Grant								
Check	09/18/2017	1058	Lanmik LLC			Eastern Michig...	8,475.00	8,475.00
Check	09/18/2017	1059	Regina Roegner			Eastern Michig...	4,150.00	12,625.00
Check	09/18/2017	1060	Light House Creamery			Eastern Michig...	10,000.00	22,625.00
Check	10/06/2017	1068	Lexington Arts Council	Donation Musi...		Eastern Michig...	2,500.00	25,125.00
Total Facade Grant							25,125.00	25,125.00
Landscaping Maint.								
Check	09/10/2017	1054	Lexington Gardens			Eastern Michig...	6,086.10	6,086.10
Total Landscaping Maint.							6,086.10	6,086.10

Village of Lexington Downtown Development Authority
Profit & Loss Detail
July 2017 through January 2018

Type	Date	Num	Name	Memo	Cir	Split	Amount	Balance
Legal								
Check	07/20/2017	1042	Law Office of David ...			Eastern Michig...	17.50	17.50
Check	09/18/2017	1057	Law Office of David ...	July and August		Eastern Michig...	211.26	228.76
Total Legal							228.76	228.76
Music Sound System Reimbursemen								
Check	12/13/2017	1091	Crystal Partaka	Sirus and Pan...		Eastern Michig...	187.24	187.24
Total Music Sound System Reimbursemen							187.24	187.24
Postage								
Check	08/15/2017	1047	Crystal Partaka	Reimburseme...		Eastern Michig...	49.00	49.00
Total Postage							49.00	49.00
Sponsorship Reimbursement								
Check	12/13/2017	1090	Lexington Business ...	partial payme...		Eastern Michig...	10,000.00	10,000.00
Total Sponsorship Reimbursement							10,000.00	10,000.00
Supplies								
Check	07/25/2017	1033	Cutler Supplies	Welcome Cen...		Eastern Michig...	32.40	32.40
Check	08/15/2017	1048	Cutler Supplies			Eastern Michig...	32.40	64.80
Check	09/18/2017	1065	Cutler Supplies			Eastern Michig...	53.70	118.50
Total Supplies							118.50	118.50
The Welcome Center								
Rent								
Check	07/01/2017	1026	Cadillac House LLC			Eastern Michig...	700.00	700.00
Check	08/16/2017	1053	Cadillac House LLC			Eastern Michig...	700.00	1,400.00
Check	10/11/2017	1070	Cadillac House LLC			Eastern Michig...	700.00	2,100.00
Check	12/01/2017	1082	Cadillac House LLC	VOID: decem...	X	Eastern Michig...	0.00	2,100.00
General Journal	12/01/2017	1	Cadillac House LLC	For CHK 108...		Eastern Michig...	350.00	2,450.00
Total Rent							2,450.00	2,450.00
Utilities - Gas								
Bill	07/15/2017		Semco Energy			Accounts Paya...	16.52	16.52
Check	08/15/2017	Auto	Semco Energy			Eastern Michig...	15.06	31.58
Check	09/18/2017	auto	Semco Energy			Eastern Michig...	15.06	46.64
Check	10/16/2017	Auto	Semco Energy			Eastern Michig...	15.06	61.70
Check	11/15/2017	auto	Semco Energy			Eastern Michig...	15.89	77.59
Check	12/12/2017	auto	Semco Energy			Eastern Michig...	31.05	108.64
Check	01/16/2018	auto	Semco Energy			Eastern Michig...	53.55	162.19
Total Utilities - Gas							162.19	162.19

Village of Lexington Downtown Development Authority
Profit & Loss Detail
 July 2017 through January 2018

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
Utilities - Water/Sewer								
Check	07/17/2017	1032	Village of Lexington			Eastern Michig...	29.75	29.75
Check	07/20/2017	1041	Village of Lexington			Eastern Michig...	34.21	63.96
Check	09/29/2017	auto	Village of Lexington			Eastern Michig...	29.75	93.71
Check	10/11/2017	auto	Village of Lexington			Eastern Michig...	23.79	117.50
Check	11/30/2017	auto	Village of Lexington			Eastern Michig...	23.79	141.29
Check	12/14/2017	auto	Village of Lexington			Eastern Michig...	23.05	164.34
Check	12/29/2017	auto	Village of Lexington			Eastern Michig...	23.05	187.39
Check	01/31/2018	auto	Village of Lexington			Eastern Michig...	22.31	209.70
Total Utilities - Water/Sewer							209.70	209.70
Utilities - Electric								
Check	07/15/2017	1030	DTE Energy	VOID:	X	Eastern Michig...	0.00	0.00
Check	07/17/2017	1031	DTE Energy			Eastern Michig...	45.16	45.16
Check	07/20/2017	1044	DTE Energy			Eastern Michig...	54.35	99.51
Check	09/18/2017	auto	DTE Energy			Eastern Michig...	47.16	146.67
Check	10/11/2017	Auto	DTE Energy			Eastern Michig...	31.94	178.61
Check	12/13/2017	auto	DTE Energy	November - D...		Eastern Michig...	66.39	245.00
Total Utilities - Electric							245.00	245.00
The Welcome Center - Other								
Check	11/08/2017	1081	Crystal Partaka	Volunteer Lunch		Eastern Michig...	175.00	175.00
Total The Welcome Center - Other							175.00	175.00
Total The Welcome Center							3,241.89	3,241.89
Total Expense							81,937.42	81,937.42
Net Income							11,613.87	11,613.87

VILLAGE OF LEXINGTON COUNCIL GIVES NOTICE of MEETINGS TO BE HELD IN THE MONTH of MARCH 2018

The following meetings will be held in the Council Chambers, at the Village Hall 7227 Huron Avenue, Lexington, MI 48450, 810-359-8631.

<u>GROUP</u>	<u>DATE</u>	<u>TIME</u>
MHP ADVISORY BOARD VH	1	6 P.M.
PARKS AND REC	5	9 A.M.
PLANNING COMMISSION	5	7 P.M.
ENVIRONMENTAL COMMITTEE	8	10 A.M.
COMMITTEE OF THE WHOLE STUDY SESSION	14	7 P.M.
DDA	14	5:30 P.M.
COUNCIL	26	7 P.M.

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 JEFF'S SPARTAN LEXINGTON
 LEXINGTON NORTSHORES MHP

Persons with disabilities needing assistance should contact Beth Grohman 8-4pm/ 3 days prior to the meeting. An attempt will be made to make reasonable accommodations. Bg22218